

**Minutes of Kingsclere Parish Council Finance & Establishment Meeting,
held at 7.30pm on Monday 16th January 2017 at the Village Club**



- F&E 01/17 Present:** Cllrs. Sawyer J (chair); Bowes; Farey; Price; Sawyer F: Clerk – L Porton. **Action**
- 01/17.1 Apologies:** None
- 01/17.2 Declarations of interest:** Bowes and Price – Allotments, Price – Parish Paths
- 01/17.3 Minutes:** The minutes of the meeting on 21st November, signed off at the OM on 28th November 2016 were reviewed.
- 01/17.4 Matters Arising:**
05/16.9 Minimum wage increase within suggested budget for salaries
- 01/17.5 Review of Cash Flow and Budget Forecast:** The Crown Green and Holding Field were shown to be over budget – this is due to the repairs to surface and the new fencing.
It was suggested that forecast figures for each quarter would be useful – clerk to include in the cash flow spreadsheet in blue text. **Clerk**
- 01/17.6 To finalise Budget requirements for 2017/18:**
The parish paths group have gone slightly over budget this year and do need some new equipment – suggested budget increase from £200 to £350. The allotments budget has not been spent so can be reduced by a further £150 to £1850.
The war memorial repairs should be included in the budget – grant funding to be sought. Estimate expense at £15,000.
Resolved – Include £15,000 in the Grant Income balanced by £15,000 in the expenditure for War Memorial Repairs. Increase Parish Paths budget to £350, reduce Allotment budget to £1850.
- 01/17.7 To revisit the Precept requirements following confirmation of Tax Base Rates:**
The precept is to be set at £43187.00 for 2017/18. Clerk to confirm the Tax Base in £'s per Band D Household.
Resolved – Precept required for 2017/18 £43,187.00 – refer to OM **OM**
- 01/17.8 Date of Next Meeting:**
Monday 20th March 2017, 7:30pm in The Holding Room at The Village Club.

There being no further business, the meeting closed at 8:10pm

Signed:.....
Chairman

Date:.....

Signed:.....
Parish Clerk

Date:.....