



## Kingsclere Parish Council

Clerk: Sandee Ackrill

Tel: 01635 298634

Email: [clerk@kingsclere-pc.org.uk](mailto:clerk@kingsclere-pc.org.uk)

37 George Street, Kingsclere, Newbury Berks, RG20 5NH

[www.kingsclere-pc.org.uk](http://www.kingsclere-pc.org.uk)

19<sup>th</sup> March

**SUMMONS** issued under LGA 1972, Sch 12 para 10(2)

Councillors a Meeting of Kingsclere Parish Council will be held on **Monday 25<sup>th</sup> March 2024 at 7:30pm** at **The Main Hall, The Village Club**, at which your attendance is required.

- Clerk to the Council

### Agenda of the Ordinary Meeting of Kingsclere Parish Council

1. **To Receive and Accept Apologies from Councillors**
2. **Declarations of Interest**
3. **Minutes – to accept as a true record:-**
  - 3.1. Minutes of Ordinary Meeting [Monday 26<sup>th</sup> February 2024](#)
  - 3.2. Minutes of the Annual Parish Meeting [Monday 18<sup>th</sup> March 2024](#)
4. **Questions from the Public – to receive questions, planning representations, or comments.**

*KPC agree to allow public comment and questions for a maximum of 15 minutes and each member of the public will be allowed no more than 3 minutes to speak. No decisions can be made by the Council during this time. After this item the Council meeting will continue, and members of the public may then only speak if invited to do so. This is a Parish Council meeting open to the public not a public meeting, members of the public are welcome and encouraged to stay and observe for the remainder of the meeting up until item 29.*
5. **Chairman's Remarks**
6. **Tennis Club – Update on Lease negotiations to date**
7. **Bowls Club - Retrospective approval of new lease KPC signed on March 4<sup>th</sup>, 2024, runs to 30<sup>th</sup> September 2025 then discussion on timeline to deal with expiry in 2025.**
8. **Clerk's Report to include -**
  - 8.1 **Review of Annual Parish Meeting**
  - 8.2 **Spring Clean planned for next weekend 30<sup>th</sup> March 2024**
9. **Neighbourhood Plan – update from last meeting and on correspondence from agent re Coppice and Stokins Road sites SG**
10. **County Councillor – to bring forward County matters**
11. **Borough Councillor – to bring forward Borough matters**
12. **Grant Request Kingsclere Rugby Football Club £250.00 Soil Sampler**
13. **Holding Field/ Football Club – Request by Football Club to use Saturday mornings, discussion over grass schedule costs and usage. Quote from current KPC's contractor, charging these costs, use of Football Club's own contractor to be discussed.**

**Distribution: Cllrs:** D Conquest; S Gaines; H Jonas; C Mussett; N Peach and R Peach;

**Borough Cllrs:** M Bound; K Morrow; K Rhatigan. **County Cllr:** T Thacker.

**Copies to:** Police Liaison; Newbury News; Noticeboard; Website: [www.kingsclere-pc.org.uk](http://www.kingsclere-pc.org.uk).

14. **RFO Membership to SLCC at £144.00** (Society of Local Council Clerks)– request for approval to renew membership.
15. **Building Your CiLCA Portfolio Course** (CiLCA = Certificate in Local Council Administration) approval of £250.00 Plus VAT – this is the first part of the CiLCA Qualification. Clerk has signed up for this initial course as per contractual obligation. Budgeted for under training
16. **New Arnold Baker Local Administration Book** - £137.00 (zero Vat) plus £4.80 (inc Vat for delivery) This version will be required for Clerks research for CiLCA Qualification.
17. **Non-Domestic Rate** – to note Small Business Rate Relief received for Cemetery £1571.85
18. **80<sup>th</sup> Anniversary D-Day Flag** – to consider purchase at £30.00 + £4.80 delivery
19. **Community Engagement and Media DC**
20. **Health and Safety** – to raise any health and safety concerns
21. **Planning Matters**
  - 21.1. [24/00425/FUL](#) Rydale Union Lane Manege and Stable Block
  - 21.2. [24/00124/ADV](#) 3 Swan Street Premier Shop – revised signage application Ext Granted
  - 21.3. [24/00486/HSE](#) / [24/00544/LBC](#) 24 North Street first floor extension and detached home office
22. **Approval of Income & Expenditure** – to consider & approve accounts paid/presented for payment
23. **Matters for Future Consideration** – to note any items raised in Questions from the Public to include on future agendas for debate
24. **To Consider the Date of Next Meeting** – the next ordinary meeting is scheduled for 29<sup>th</sup> April 2024 at 7:30pm in the village club to be confirmed this evening.
25. **Exempt Business – to propose and pass a resolution in accordance with the public bodies** (admission to meetings) Act 1960 to exclude the public and press for the discussion of the following matters where publicity might be prejudicial to the special nature of the business.
  - 25.1. **Tennis Club** – to discuss ongoing lease renewal negotiations and March Hold Over Lease (unsigned at point of Agenda publication)
  - 25.2. **Bowls Club** – Lease discussion for preparation for September 2025