



Minutes of Kingsclere Parish Council Finance and Establishment Meeting FE 04/22
Held at 7.30pm on Monday 24th October 2022 in the Village Club

FE 04/22 – Present:

Cllrs: Bowes; Conquest; Farey; Mussett; Clerk – Ackrill, RFO – Porton.

Not Present: None

04/22.1 – Apologies: Cllr R Peach

04/22.2 – Declarations of Interest: None

Questions from the Public: None

04/22.3 – Bowls Club Lease:

Following extensive research Cllr Peach provided the meeting with options to move forward with the new lease. Following a discussion, it was agreed to recommend to OM that costs relating to a Valuation and a Solicitor to draw up new lease are estimated at £2200. The issue that the new lease may not be completed by the expiry date could be covered by a Hold Over Lease on a 6 - 12-month term. The estimate cost for this type of lease is £200, to be recommended to next OM.

Action: Clerk

04/22.4 – Making a Difference Awards 2023:

It was agreed to hold the event in 2023, format and timing to be agreed but £250 will be budgeted. Item to go on OM agenda.

Action: Clerk

04/22.5 – Review of Rents and Fees:

Following discussion, it was agreed not to raise the Allotment Rents or Administration Fees for 2023, current deficit due to water leak in line to be recovered on the projected three-year rolling income.

The Cemetery Fees will not be increased in 2023. If surplus funds are accrued at year end, they can be moved to Cemetery reserves to be used for improvement / repair project.

The Bowls and Tennis to be covered under lease terms.

04/22.6 – Review of Budget Forecast:

6.1. Financial Budget Comparison to 30-Sep-2022 (Quarter 2):

Current midyear budget raises no financial concerns, some excess funds can be moved into other budget codes, RFO will address this. Notice Board for Crown Green can be purchased from reserves.

Action: CM, RFO

6.2. Accruals and Provisions:

No discussion required

6.3. Unbudgeted Liabilities:

Chairman asked for Cllrs to consider and raise issues for budget consideration.

Action: All

04/22.7 – Review of Budget 2023/2024:

2023/24 Budget has been started RFO will continue to fill in for initial review of major items at OM

Action: All

04/22.8 – Hampshire Pensions Fund:

An email has been received from the Hampshire Pension Fund asking KPC to consider if they wish to remain part of the Parish and Town Council Group. It was agreed to remain part of the Town and Parish Council Group. FE will recommend to OM to remain part of the Group.

Action: Clerk

04/22.9 – Matters for Future Consideration:

None

04/22.10 – Date of Next Meeting:

Monday 23rd January 2023 7:30pm in the Village Club.

Meeting closed 22.21

Signed:.....Chairman

Date:.....

Signed:.....Clerk

Date:.....

Distribution: Cllrs: S Adams; I Bowes; D Conquest; M Farey; C Mussett; N Peach; R Peach; and J Sawyer.

Website: www.kingsclere-pc.org.uk.