

Minutes of the Annual Meeting of Kingsclere Parish Council

AM 2018

held at 8.30pm on Monday 14th May 2018 in the Village Club



Meeting was opened at 8:30pm following the Annual Parish Meeting

AM 2018 **Present:** Cllrs Adams; Bowes; Farey; Mussett; N Peach; R Peach; Price; F Sawyer; J Sawyer; Clerk. Two members of the public; PCSO Emma Page.

2018.1 ELECTION OF CHAIRMAN

- 1.1 Cllr J Sawyer was proposed as Chairman for the coming year which was unanimously agreed.
- 1.2 The Chairman's declaration of acceptance of office to be signed.

2018.2 APOLOGIES: BCllr's D Sherlock and K Rhatighan.

2018.3 DECLARATIONS OF INTEREST: 8.10 Allotments – Bowes; Price; N Peach; R Peach – Plot holders.

2018.4 ELECTION OF VICE CHAIRMAN

- 4.1 Cllr Farey was proposed as Vice Chairman which was unanimously agreed.
- 4.2 The Vice Chairman's declaration of acceptance of office to be signed.

2018.5 MINUTES OF THE AM HELD ON 15th May 2017

These were signed and accepted as a true record with one amendment – 8.8 Allotments – Cllr Price and Cllr N Peach shared responsibility of Allotments.

2018.6 TO APPOINT AND CONFIRM REPRESENTATIVES:

- 6.1 Hampshire Parish Paths Co-ordinator – Ian and Pam Norris
- 6.2 Parish Tree Wardens - Sarah Ball & Trevor Pitman
- 6.4 Speed Watch Liaison – Mark Holden
- 6.4 Neighbourhood Plan coordinator – Sue Adams
- 6.5 Transport Representative – Ray Peach

2018.7 TO APPOINT AND CONFIRM TRUSTEES

- 7.1 Kingsclere Charities – confirmed as Mrs M Gundry & Mrs I Powers in 2017 who had been re-appointed as Trustees for a further term of 4 years in December 2014. The Charity Commission contact details for three of the four listed charities is out of date and the accounts for these same three charities have not been submitted, exceeding the deadline by nearly 200 days. The council need to find out more about the situation before the appointment of trustees is revisited by November 2018.

2018.8 COUNCILLOR RESPONSIBILITIES

Cllrs discussed the current listed responsibilities and it was noted that both St. Mary's PCC and Recycling & Environment were missing. It was agreed that Community Orchard should also be added. Traffic and Parking was considered but it was agreed this was a project not a responsibility. The Clere School was considered for removal as it is out of the parish but it was agreed that it should remain and Park House School to be added with it.

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| 8.1 | Police Liaison | Cllr. F Sawyer |
| 8.2 | Business Liaison | Cllr. Bowes |
| 8.3 | Kingsclere Community Association | Cllr. Farey |
| 8.4 | Kingsclere Primary School | Cllr. Mussett |
| 8.5 | The Clere School & Park House School | Cllr. Mussett |
| 8.6 | HALC | Cllr. J Sawyer |
| 8.7 | BDAPTC | Cllr. J Sawyer |
| 8.8 | Allotments | Cllr. Price and Cllr N Peach |
| 8.9 | Cemetery | Cllr. R Peach |
| 8.10 | The Dell Recreation Ground | Cllr. Bowes |
| 8.11 | The Holding Field | Cllr. Adams |
| 8.12 | The Malthouse Open Space | Cllr. N Peach |
| 8.13 | B & D Play Areas | Cllr. R Peach |
| 8.14 | St Mary's PCC | Cllr. Mussett |
| 8.15 | Recycling & Environment | Cllr. N Peach |
| 8.16 | Community Orchard | Cllr. N Peach |

2018.9 APPOINTMENT OF COMMITTEES AND SUB-COMMITTEES

- 9.1 Finance and Establishment Committee – Cllrs. J Sawyer & Farey (ex.officio); Bowes; R Peach; Price; F Sawyer.
- 9.2 General Purposes Committee – Cllrs. Sawyer & Farey (ex.officio.) Adams; Bowes; Mussett; N Peach; Price;
- 9.3 Planning Panel – Cllrs. Adams; Farey; F Sawyer; J Sawyer. It was agreed that the Conservation Area and the Neighbourhood Plan (when made) would be the responsibility of the Planning Panel and not a named Cllr.

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2018.10

ADMINISTRATION

- 10.1 Meeting dates for 2018-2019 were approved. The AM had previously been held prior to the May OM but was moved to after the Annual Parish Meeting (Annual Assembly) in 2016. The Annual Assembly had previously been held in April and it was suggested this may be more helpful for scheduling dates with the number of bank holidays in May.

There being no further business the AM closed at 9pm.

Signed:.....Chairman

Date:.....

Signed:.....Clerk

Date:.....