



Minutes of Kingsclere Parish Council General Purposes Meeting GP 09/19  
Held at 7.30pm on Monday 14<sup>th</sup> October 2019 in the Village Club

**GP 09/19 – Present:**

Cllrs: Adams; Bowes; Farey; Peach N; Sawyer J. Clerk – Porton; Admin Assistant – Read.

**09/19.1 – Apologies:**

Cllrs: Mussett; Price.

**Resolved:** Apologies accepted.

**09/19.2 – Declarations of Interest:**

09/19.23.2 – T/00433/19/TCA – SA.

**09/19.3 – Matters Arising:**

None

**09/19.4 – Tree Consultation Survey 2019:**

Document circulated prior to meeting. Clerk to organise for tree surgeons to quote for identified works required and check if Ash Die Back is required to be reported. Clerk to send copy of survey to tree wardens.

**Action:** Clerk

**09/19.5 – Malthouse Open Space:**

There have been discussions with a potential donor who is prepared to cover some of the costs associated with the proposed works, including the draining of the pond in the Malthouse Open Space pond. IB to source quotes for the work.

**Action:** IB

**09/19.6 – SID Upgrade for Newbury Road:**

The existing Speed Watch SID has been picked up by TWM and is currently in their workshop in Manchester to see how it can be upgraded. No further news at this time.

**09/19.7 – Poster Competition:**

Cllrs agreed the age categories of 5-7, 8-10 & 11-14 and closing date. Book tokens were agreed as prizes. A budget of £30 for three £10 book tokens was agreed.

**09/19.8 – Installing Gates at Village Entrances:**

SA has emailed HCC asking for information about Community Funded Initiatives (CFI) and if the PC is able to purchase and install gates independently, without going through HCC and the CFI route; currently awaiting a response. The PC would have to seek permission from HCC to install gate; as they are traffic calming measures, regardless of whether the PC went through the CFI route or not. Potential locations for gates were identified. SA to discuss potential locations with HCC once they have responded.

**Action:** SA

**09/19.9 – Handrail for the Steps at Thorneley Road:**

NP has asked for quotes and has not yet received a response. It was agreed that metal handrails would be best. Refer to next GP. NP to send quotes to office once received.

**Action:** NP. Nov GP

**09/19.10 – Woodland Trust Trees:**

Locations for planting were identified as at the top of the recreation ground beyond the wildflower meadow to fill gaps in the tree line, in the orchard by the stream and on the edge of the Holding Field car park to form a hedge between the houses and car park. Clerk to source quotes for digging holes in identified locations.

**Action:** Clerk. Nov GP

**09/19.11 – Traffic and Transport Management Project (NP Project 1):**

Document circulated prior to meeting. Cllrs were allocated different aims specified within Project 1 of the NP.

“Encouraging better access to and increased use of public transport and community transport schemes” – SA & JS. “Working with relevant stakeholders to refurbish existing village car parks at the Fieldgate Centre, Anchor Yard, 24 Swan Street, Ashford Hill Road (the bowls club), the village square” – CM. “Where possible allocate additional on street parking spaces in the village centre with particular regard for disabled parking spaces” – CM. “Encourage ‘walking bus’ or ‘safe route to school’ schemes to discourage car use at the primary school” – CM. “Ensure vehicular traffic keeps to appropriate routes and encourage HGV’s and larger goods vehicles to use routes avoiding the village centre” – JS. “Support the community Speedwatch scheme” – AP. “Improve the junction on the A339 / Ashford Hill Road and other areas along the A339 once increased traffic projections are known” – JS. “Investigate the possibility of permit parking for residents” – CM. “Install safety measures in and around the village and install gateways at all entrances” – SA & AP.

**Action:** SA; CM; AP; JS.

**09/19.12 – No Parking Cones:**

It was proposed to purchase three packs of 6 cones at £26.75 inc VAT each. They would remain under the PC's control to ensure proper usage and that required permission is sought each time they are to be used.

**Resolved:** £80.25 approved for purchase of three packs of 6 cones.

**Action:** Clerk

**09/19.13 – Swan Street/Pound Green Parking:**

A resident has raised concerns with the PC over vehicles being parked on the triangle of land on the corner of Bear Hill and Swan Street, by the stream. The PC concur with their concerns and would like to see it back as a green space but are aware there is a need for parking. An index map search has been requested to identify who owns the land and the PC is currently waiting for the results. No decisions can be made until the ownership has been identified.

**09/19.14 – Tree Inventory:**

Tree inventory reports have been received from SA, AP & IB. NP to provide inventory of trees in the orchard. Referred to next GP.

**Action:** NP. Nov GP

**09/19.15 – Risk Assessments:**

Risk assessments were allocated. SA – Holding Field. IB – Cemetery, Christmas lights and the Recreation Ground. NP – Community Orchard, Malthouse Open Space and St Mary's Churchyard. AP – Allotments and Parish Paths equipment. Clerk – Financial and Litter Warden. New items requiring risk assessments were identified as the SIDS – to be completed by AP; and road closures – to be completed by NP&RP. Clerk to create new risk assessment forms for these areas.

**Action:** SA, IB, NP, RP, AP, Clerk.

**09/19.16 – Basingstoke Road SID Installation:**

Installation of a post for the new SID was aborted and no new posts can be installed due to a gas pipe running the length of the left hand side of Basingstoke Road. The PC is currently investigating other options on how to install the new SID. Clerk to ask HCC if installation on a lamp post is possible. Clerk to check with TWM to see if the SID can be installed on the other side of the road. If a suitable location is found, Cllrs agreed to approve location via email to ensure installation happens as soon as possible.

**Action:** Clerk.

**09/19.17 – Warning Signs for Road Closure:**

It was proposed to purchase three advanced warning road closure signs. Budget of £100 for three signs approved.

**Resolved:** Budget of £100 for three signs approved.

**Action:** Clerk

**09/19.18 – 20 Actions Parish and Town Councils Can Take on the Climate and Nature Emergency:**

Document circulated prior to meeting. NP to review document. It was proposed to refer to OM to adopt document as a guidance document.

**Action:** NP. Oct OM

**09/19.19 – Rules and Signs for Holding Field and Other Open Spaces:**

New sign wording circulated prior to meeting. Admin to design new poster artwork for wording to be added to. Clerk to source quotes for new poster to be made into metal signs and bring proposal to next GP.

**Action:** Admin, Clerk. Nov GP

**09/19.20 – Allotments:**

It was reported that all plots are currently allocated. There are 4 people on the waiting list, 1 of them being a current plot holder seeking a second plot. It was also reported that Sovereign Housing has given the PC permission to cut the trees on the edge of the allotments.

**09/19.21 – Highways Issues:**

A Cllr reported that they have logged Foxs Lane with Hampshire Highways and has sent the Clerk the log number. It was reported visibility is poor when tuning onto B3051, turning right from the bottom of Bear Hill. It was suggested to install a mirror opposite the junction to assist drivers. JS investigate possible locations.

**Action:** JS.

**09/19.22 – Action List:**

Cllrs to add review dates to their items. The "Village Plan" will be recirculated and removed from the list. "Cemetery Rules and Regulations" and "Tree Survey" – with a review date every three years – are to be added to the list. Painting the Victorian lamp posts was marked as completed with a review date of Oct 2020.

**Action:** Clerk

**09/19.23 – Planning Applications:**

**23.1** 19/00637/HSE – 22 Hardys Field – no objections.

**23.2** T/00433/19/TCA – 25 Newbury Road – no objections.

**23.3** 19/01821/HSE – 25 Hardys Field – no objections.

**09/19.24 – Date of next meeting:**

Monday 11<sup>th</sup> November 2019 7:30pm in the Village Club.

**09/19.25 – Exempt Business:**

**25.1 – Cemetery:**

The PC received a burial request from a resident, not via an undertaker. The Clerk assisted the family and received payment for the interment. Burial did not end up taking place and the family requested a refund for the interment fee. Cllrs acknowledged the additional admin work undertaken by the office however agreed that a refund should be given as a gesture of goodwill but accept no liability.

**Resolved:** Clerk to refund £95 with no liability.

**Action:** Clerk

Meeting closed 21:39

Signed:.....Chairman

Date:.....

Signed:.....Clerk

Date:.....

**Distribution: Cllrs:** S Adams; I Bowes; M Farey; C Mussett; N Peach; R Peach; A Price; F Sawyer and J Sawyer.  
Noticeboard; Website: [www.kingsclere-pc.org.uk](http://www.kingsclere-pc.org.uk).