



Minutes of Kingsclere Parish Council Ordinary Meeting OM 03/19 Held at 7.30pm on Monday 25th March 2019 in the Village Club

OM 03/19 – Present:

Cllrs: Adams; Bowes; Farey; Peach N; Price; Sawyer F; Sawyer J. Clerk – Porton.

03/19.1 – Apologies:

Cllrs: Clive Mussett; Ray Peach. CCllr Tom Thacker. BCllr Donald Sherlock; BCllr Ken Rhatigan.

03/19.2 – Declarations of Interest:

03/19.12.1 – FS is a Village Club Trustee.

03/19.3 – Minutes:

- 3.1 Minutes of Ordinary Meeting 25th February 2019 were accepted and signed.
- 3.2 Minutes of General Purposes Meeting 11th March 2019 were accepted and signed.
- 3.3 Minutes of Finance and Establishment Meeting 18th March 2019 were accepted and signed.

03/19.4 – Matters Arising:

None.

03/19.5 – Chairman's Remarks:

- i) Thank you to Cllrs for organising the spring bulbs which have been a fantastic display. A resident commented on these at the weekend but was not aware the Parish Council had planted them – same resident also not aware that the PC arranged for the removal of the hedge between the Churchyard and the MHOS. (Need to review communications and publicity)
- ii) The RBL garden on Crown Green is also looking fantastic – thank you.
- iii) It has been a busy month for meetings, Cllrs and Staff have attended:-
 - 12th March – Election briefing at BDBC
 - 13th March – Route 56 bus meeting at BDBC
 - 13th March – Town and Parish Council Spring Workshop at HCC, where a Dragon Patcher was demonstrated and delegates were advised that each pot hole costs £90 to fill/repair.
 - 13th March – HALC Annual Conference in Southampton
 - 14th March – Clinical Commissioning Group (Healthcare) at BDBC
- iv) **Great British Spring Clean** – the PC have organised a village SC on **Saturday 30th March 10am-1pm**. This has been advertised on social media, website and noticeboards. RP will provide a gazebo to be set up in the Churchyard facing The Square. Gloves, Litter Wands/Sticks and bags will be provided. Clerk will provide maps so that volunteers can choose where they would like to work and the area marked. Volunteers will be required to provide their name and postcode on a sign-up sheet for insurance purposes. 4 people have indicated they will attend from a Good Neighbourhood post.
- v) **Election is 2nd May** – JS has made an appointment at BDBC to submit nomination papers on 29th March so can take in other papers if they are given to him in time. This date is chosen because mistakes cannot be rectified by anyone other than the candidate so there will be time papers to be resubmitted before the deadline 3rd April. Clerk has electoral numbers for the nomination papers. There is a facility to send papers electronically for checking but they still need to be delivered by hand to BDBC.
- vi) The **Annual Parish Meeting** (also known as the **Annual Assembly**) is next **Monday, 1st April at 7:30pm**. Cllrs please publicise. Notices have been posted on social media and on the noticeboards. Cllrs please provide a short (2 minutes) update on any projects you have led. Setting up will be from 6:30pm. Refreshments will be available.

03/19.6 – Community Bus Route 56:

Publicity went out in the March Tower. A meeting was held with Basingstoke Community Transport (BCT) and BDBC Officer last week. The BDBC Officer will provide timetables and stickers to promote the route on bus stops. BCT did not provide any data at the meeting and is still running two buses per week. This means that we have no idea if there are enough passengers to fill one bus per week and if not, what sort of subsidy would be required. BCT have now provided figures for the bus with the lowest number of passengers per week and all dates given are all Wednesday's. There is however a lack of clarity with the figures, 2018 figures have been requested but these have not been forthcoming. It was agreed to continue to subsidise one bus per week until the end of May 2019 on the proviso that BCT cancel one of the buses (data suggests Wednesday is cancelled) and data is provided at the time of invoice.

Resolved: Subsidy to continue for ONE bus per week provided data is supplied.

03/19.7 – Fieldgate Recycling Centre:

Photographs of the facility, identifying some of the problems were circulated to Cllrs at the beginning of the discussion. There is a problem with fly-tipping and in particular, waste that cannot be recycled. The sign indicating what can be recycled at the centre was very dirty and is out of date. The "Fly Tipping" sign was also dirty. A Cllr has cleaned both signs but not the area of the recycling sign that is out of date. It is reported that volunteers of the Community Association are regularly tidying up the area because it affects business at the Community Centre. When reported, BDBC do come and clear the fly tipping but it is noted recently they collected dumped glass from a dismantled green house and hence not recyclable at the centre but left other fly tipped rubbish there.

It was questioned whether the facility should be removed but it was agreed that the resource was well used by residents. CCTV is available but belongs to the KCA.

It was agreed that the area needs tidying up and additional facilities need to be provided – namely cans. A letter to be written to BDBC inviting them to come and look at the facility – Ward members to be asked for assistance.

Action: Clerk.

03/19.8 – Review of Risk Management Arrangements (Financial):

The Financial Risk Assessment performed in October 2018 was circulated prior to the meeting. It was noted that a provision for Computer Security (Malware) should be included and an additional Risk Assessment for the Management of Data to be added. Further review of Risk Assessment to be completed by FE committee at next meeting.

Resolved: Risk Assessment signed off – further review required for 2019/20 by FE

03/19.9 – County Councillor:

No report.

03/19.10 – Borough Councillor:

The following report was received from our ward members and was read by the Clerk:-

Firstly a meeting was held with both Mathew Evans and Mike Townsend to discuss the Manydown project and its implications to Kingsclere, especially with regard to the traffic and how a greater volume will impact all living close to the A 339. We, as your Brough Councillors, have asked that a Highways survey is undertaken to look at all the road signage along the road from the Basingstoke end to Knightsbridge in Headley. This will look at all the junctions as well as if the signage is both positioned correctly and appropriately there. Our view is that if the signage is in the most appropriate place then drivers will be well warned before junctions and will not have to brake suddenly. There is also a need for the Highways team to look at where lay-bys are positioned to ensure that slow moving traffic does not interfere with the faster moving traffic on the road. The aim of this piece of work is to reduce accidents and ensure that the road is as safe as it can be from a vehicle movement stand point.

The slight problems that occurred with the weekly bin collections towards to end of last year seem to have disappeared and the service appears to be running much better. If there are any issues please highlight them to us and we can raise them with our Partners Serco.

Residents have been in touch over many of their planning issues and we continue to help where we can and provide a link between them and the Planning Dept.

Recess:

Standing orders were suspended at 20:16:

Q. How often are the bins emptied at the recycling centre? A. Usually weekly.

Q. Are there sufficient bins then? A. There is a problem with some bins over flowing but the biggest problem is with waste that cannot be recycled.

After a discussion it was decided that the correct use of the facility should be advertised with an emphasis on the positive use but also highlight that rubbish should not be left.

Q. How does one register to help at the Spring Clean? A. Register on the day at the tent (gazebo).

Back to standing orders 20:20.

03/19.11 – Planning Applications:

11.1 19/00709/OUT – Helendale Union Lane – this is a large workshop (that looks derelict) that is proposed for demolition and to be replaced with a domestic dwelling. There is note on the application “5.2 At the Neighbourhood Planning level, whilst the site lies close to Kingsclere, it actually falls just within the Headley and Ashford Hill Designated Neighbourhood Area. However, this area is only at a very preliminary stage with its neighbourhood planning with no draft Neighbourhood Planning documents available. Consequently, there are no particular neighbourhood level planning considerations which can be afforded any weight.” Clerk to check if the site falls within Kingsclere and if so any future development will need to comply with the Neighbourhood Plan.

11.2 19/00675/HSE – Strattons Farm, Garden Cottage Newbury Road – withdrawn 25-Mar-2019

11.3 T/00120/19/TCA – 23 Swan Street – application to fell two trees a cypress and a fir. The application states that the trees are causing damage to properties but an engineers/surveyors report has not been submitted to support this. Felling will impact on the skyline of the conservation area and environmentally the habitat needs to be retained or replaced. Comments to be submitted.

11.4 19/00686/LBC – 16 Swan Street – No objections

11.5 19/00206/HSE – 6 Cedar Drive – returned for further review with new location plans. No objections.

03/19.12 – Clerk’s Report:

12.1 Grant Application from Kingsclere Village Club for £200:

For garden improvements, project costing £3729.72. Neighbours have indicated they are willing to contribute to part of the project affecting them.

Resolved: £200 granted to Kingsclere Village Club

12.2 SLCC Membership - £175.00

Resolved: Membership to SLCC approved at £175.

03/19.13 – Approval of Income and Expenditure:

The accounts for March were agreed and signed off.

03/19.15 – Date of next meeting:

Monday 27th April 2019 7:30pm in the Village Club.

Meeting closed 20:34

Signed:.....Chairman Date:.....

Signed:.....Clerk Date:.....

Distribution: Cllrs: S Adams; I Bowes; M Farey; C Mussett; N Peach; R Peach; A Price; F Sawyer and J Sawyer.
Noticeboard; Website: www.kingsclere-pc.org.uk.