



**Minutes of Kingsclere Parish Council Finance & Establishment Meeting,
held at 7.30pm on Monday 11th November 2013 at the Village Club**

- F&E 11/13 Present:** Cllrs. Denness (chair); Bond; Farey; Peach; Sawyer; S Thompson (Parish Clerk) **Action**
- 11/13.1 Apologies:** None
- 11/13.2 Declarations of interest:** None:
It was noted that all Councillors present had signed the form and been granted Dispensation under Section 31(4) of the Localism Act 2011, valid until election date in 2016; in order to be able to discuss the Precept Request.
- 11/13.3 Minutes:** Minutes of the meeting on 14th October 2013 were reviewed.
- 11/13.4 Matters arising:** None.
- 11/13.5 Review of Rents & Fees:**
- i. Allotments Fees are covering general maintenance but money needs to be found for larger projects. It was proposed and unanimously **agreed** that an increase of £1.00 per rod on allotment rents be implemented from January 2014.
 - ii. It was further proposed and **agreed** that a sum equivalent to the increase is set aside each year as ring fenced funds for repair or maintenance to the perimeter fence and for any future projects.
 - iii. Clerk to get quotes for repairs and/or new fencing where needed. **Clerk**
- 11/13.6 Finalise Budgetary Requirements for 2014/2015:**
- i. Current ring fenced funds were considered. Funds currently ring fenced include The Enborne Valley Trust Fund; Neighbourhood Plan Grant & S106 Sport Grant. Planned expenditure include Cemetery Safe Path; On-going funding of the production of our Neighbourhood Plan and new Goal Posts at the Recreation ground.
 - ii. It was proposed that we add ring fenced budgets for:
 - a) the Allotments as set out in 11/13.5.11 above
 - b) the replacement and repair of the Dell Recreation ground play equipment, starting with a contribution of £500 in 2014/15 and increasing year on year as funds allow.
 - iii. It was unanimously agreed that we set a GP budget of £2000 (with a remit of a maximum spend of £250 per project)
- 11/13.7 Precept and Grant for 2014/2015:**
- i. It was unanimously **agreed** to increase the Precept by 1% for 2014/15.
 - ii. It was unanimously **agreed** to request the full Council Tax Support grant of £3,778 (*amount subject to final confirmation from Government*)
 - iii. It was unanimously **agreed** to request the limited general admin grant of £1,100
 - iv. It was unanimously **agreed** to accept the Parish Funding Grant of £4,381 (towards landscape maintenance costs)
- 11/13.8 Banking Arrangements:**
- i. The proposal to open a second bank account to safeguard funds was discussed and unanimously **agreed**. Having researched various accounts on offer by various providers it was agreed that we should open a Community Account with Barclays. **Clerk**
 - ii. It was agreed that £20k from our co-operative current account be used to open this account
- 11/13.9 Date of Next Meeting:** Monday 17th March 2014 at 7:30 in the Holding Room at The Village Club

There being no further business, the meeting closed at 8:25pm

Signed:.....Date:..... Signed:.....Date:.....
Chairman Parish Clerk