



Kingsclere Parish Council

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16th January 2024

SUMMONS issued under LGA 1972, Sch 12 para 10(2)

A Meeting of Kingsclere Parish Council will be held on **Monday 22nd January 2024 at 7:30pm in The Holding Room at The Village Club, at which your attendance is required.**

Signature

Clerk to the Councillors

Agenda of the Finance and Establishment Committee Meeting of Kingsclere Parish Council

1. **Apologies**
2. **Declarations of interest**
Questions from the Public – to receive questions, planning representations, or comments.
The meeting will be suspended for a maximum of 15 minutes and each member of the public will be allowed no more than 3 minutes to speak. No decisions can be made by the Council during this time. After this period the meeting will be resumed, and members of the public may only speak when invited to do so. Members of the public are welcome to stay for the remainder of the meeting.
3. **Review of Interim [Internal Audit Report](#)**
4. **Review of Current Year's [Budget Forecast](#)**
5. **To Finalise [Budget Requirements for 2024/25](#)**
6. **To Review the Precept Requirements Following Confirmation of [Tax Base Rate](#)**
7. **Review of [Asset Register](#)**
8. **Review of [Electricity Contract](#)** – Contract expired discussion on new quote or alternative options
9. **Review of [Financial Risk Assessment 2023](#)**
10. **Updating of Bank Accounts details and signatories**
11. **Matters for Future Consideration** – to note any items raised in Questions from the Public to include on future agendas
12. **Date of Next FE Committee Meeting – 15th April 2024**