



Minutes of Kingsclere Parish Council Ordinary Meeting OM 04/19  
Held at 7.30pm on Monday 29<sup>th</sup> April 2019 in the Village Club

**OM 04/19 – Present:**

Cllrs: Adams; Bowes; Farey; Mussett; Peach N; Price; Sawyer F; Sawyer J.  
BCllr Rhatigan. Clerk – Porton; Admin Assistant - Read

**04/19.1 – Apologies:**

None.

**04/19.2 – Declarations of Interest:**

04/19.12 & 04/19.17.7 – AP 04/19.16.3 – NP

**04/19.3 – Minutes:**

3.1 Minutes of Ordinary Meeting 25<sup>th</sup> March 2019 were accepted and signed.

3.2 Minutes of General Purposes Meeting 8<sup>th</sup> April 2019 were accepted and signed.

**04/19.4 – Matters Arising:**

None.

**04/19.5 – Chairman's Remarks:**

- i) A reminder for all that elections are this Thursday 2nd May. There are three candidates for Borough Councillor, please vote.
- ii) The Parish Council has been elected uncontested. Thank you to all councillors for their nominations, it's very good that Kingsclere has a full Parish Council.
- iii) On 1st April the Annual Parish Meeting was held. Thank you to councillors and members of the public who contributed. It was a useful and worthwhile parish meeting. We also thanked BCllr Sherlock as he retires and presented him with a small gift, we have received a letter of thanks from him.
- iv) The Parish Council held a Great British Spring Clean on 30th March which was attended by 40 volunteers. 18 bags of rubbish were collected, sorted into recycling and general waste and then disposed of correctly. Thanks to councillors for their help and the public for being very supportive of the event. It has reinforced how clean the main body of the village is, due to the hard work of our Litter Warden, as the vast majority of the litter was found in the outer reaches of the village.
- v) The Youth Club Annual Meeting was held on 5th April and was well attended. They are asking for more volunteers to help run sessions and need more trustees.
- vi) The Parish Council Annual Meeting is on 20th May at 7:30pm in the Village Club, immediately followed by the May OM.

**04/19.6 – S106 Fund Allocations:**

There is money allocated for play areas and open spaces - these funds can be applied for twice a year. The Clerk has been in contact with the BDBC officer, who is processing applications soon. The PC need to apply to BDBC to access funds. It was agreed to apply for £1400 for play equipment and £150 for bluebell bulbs.

**Resolved:** Clerk to apply for £1400 for play equipment and £150 for bluebell bulbs.

**Action:** Clerk

**04/19.7 – Management Recommendations for the Malthouse Open Space:**

Document circulated prior to meeting. The PC received recommendations from HLOWWT on improvements and maintenance in the Malthouse Open Space. After a short explanation of the document's contents the PC unanimously agreed to accept the document. Referred to next GP.

**Resolved:** Unanimous agreement to accept HLOWWT recommendation document.

It was also agreed to make this document public. It will be uploaded to the PC website; the library will be provided with a hard copy and BDBC will be sent a copy as it's their land.

**Action:** Clerk. May GP.

**04/19.8 – Route 56 Bus:**

It was reported that BCT are still running 2 busses per week and that the PC is subsidising the bus with the lowest number of passengers for that week. It was commented that the PC has not received any significant data on who is using the bus and how many passengers are from the village. After a short discussion it was agreed to continue to subsidise until the end of May with a review at the next OM. It was suggested that a meeting be arranged with the officer at BDBC. It was also suggested that the PC contact Tadley Town Council regarding this.

**Resolved:** PC agreed to continue subsidy until end of May with review at next OM.

**Action:** Clerk, JS, SA. May OM.

#### **04/19.9 – Code of Conduct:**

The Clerk sourced a Parish Council code of conduct from NALC. The document was circulated prior to meeting. It was noted that date on the document was incorrect. It was agreed to adopt this code of conduct for the Parish Council with the changed date.

**Resolved:** The PC voted to accept this document as the code of conduct.

#### **04/19.10 – Holding Field Car Park:**

It was reported that the total contract cost is £13,500. It was explained that the budget for the car park development project is £12,000 and that the additional £1,500 being spent is for additional items that need doing on the holding field not regarding the car park. This means the actual cost of the car park redevelopment is within the original budget agreed on. The planning application has been submitted and because we are a Parish Council, we pay half of the planning application fee. The work is expected to be completed during the school holidays. Signage and hedging will be separate projects.

#### **04/19.11 – Office Chairs:**

A quote for two new office chairs at £199.00 each was circulated prior to the meeting.

**Resolved:** Unanimously approved to purchase two office chairs at £199.00 each.

**Action:** Clerk.

#### **04/19.12 – Tennis Club:**

The Tennis Club contacted the PC because they would like the courts refurbished. The PC is the landlord so can instruct contractors to undertake the work. Currently, the PC only agree to undertake the work subject to a written agreement from the Tennis Club agreeing to reimburse the project cost. Clerk to check with HALC if the PC would need to charge VAT to the Tennis Club when reclaiming the cost.

**Action:** Clerk

**It was agreed to bring item 04/19.17.7 forward.**

#### **04/19.17.7 – Grant Application – Tennis Club £250:**

Documents circulated prior to the meeting. Application is for part of project cost.

**Resolved:** Approved provided the project goes ahead.

#### **04/19.13 – Insurance Renewal:**

Documents circulated prior to meeting. Total is £1,537.45 which includes a £50 admin fee. A Cllr queried if the playground equipment insurance value was high enough to replace equipment if needed. The full replacement cost of the playground equipment is £15,000, it was suggested to ask the insurance company to raise the value to this amount. It was agreed to accept the renewal price of £1,537.45 unless it changes due to the raised playground equipment value. This item will be reviewed at the next OM if this is the case.

**Resolved:** Renewal cost of £1,537.45 accepted, provided increasing the playground equipment value doesn't affect this price.

**Action:** Clerk. May OM.

#### **04/19.14 – County Councillor:**

No Report.

#### **04/19.15 – Borough Councillor:**

It was reported that CCllr Thacker will attend the May OM to answer questions regarding traffic. The PC was informed that on a recent walk, 14 bags of dog's mess were collected, and that the campaign on dog fouling needs to include encouraging the correct disposal of waste. It was suggested to the PC that as the Route 56 Bus goes through other parishes, there could be other avenues for support. The PC was made aware that the Priors Mill planning application has been called into committee to review. Cllrs will be informed of the time and date of this. The PC were informed that in the event of needing to replace playground equipment, there is a possibility of applying to LIF.

A Cllr asked if BDBC would be able to assist in creating signs to help prevent dog fouling as other avenues explored by the PC to purchase signage were very expensive. – *Will ask BDBC environmental officers, involving the school in designing would help reduce cost.*

A Cllr asked, hypothetically, if BDBC were to acquire the tennis courts would BDBC then maintain them. – *In theory, BDBC would maintain any community assets they own.*

A Cllr then asked if, hypothetically, BDBC would be open to the idea of a straight swap of the tennis courts for the triangle of land adjacent to the Holding Field owned by BDBC. – *BDBC have done land swaps in the past. It would be worth making a proposal to them.*

A Cllr suggested to the PC to discuss the Holding Field developments listed in the Neighbourhood Plan at a future meeting and to perhaps make the tennis courts first on the list before considering any significant decisions.

**Recess:**

**Standing orders were suspended at 20:45:**

A resident reported two bat boxes in the Malthouse Open Space located in the sycamore tree to the left of the gate. Could the PC organise for them to be inspected and perhaps relocated. It was noted that the PC would need to ensure this work was completed by a licenced contractor.

It was reported that just past The Star on the A339 towards Headley there are approximately 20 traffic cones around a ditch on the left. Why are they there? Can they be removed? – *They have already been reported. The cones were placed there after a vehicle went into the ditch.*

A resident reported they have observed an increase in container traffic through the village and that there was a verbal understanding with the new unit in Greenham that they wouldn't come through the village. Can the PC write asking them to try and limit the amount of traffic they send through the village.

Regarding the Route 56 Bus it was noted that the type of person living in the areas serviced by the bus have changed since it originally began.

**Action:** Clerk

**Back to standing orders 20:52.**

**04/19.16 – Planning Applications:**

**16.1 19/00792/FUL – Crookfur Cottage, Newbury Road, Kingsclere, RG20 4SY** – Comments regarding the fact the application mentions the Local Plan but has no reference to the Neighbourhood Plan.

**16.2 T/00165/19/TCA – Dom Bykow, Kingsclere House, Foxs Lane** – Diseased tree. Tree wardens have visited and agree with the decision to remove it. No objection.

**16.3 1A Elm Grove Flats** – Healthy tree to be removed. Comments about replacing the tree.

**16.4 Priory House, 2 Newbury Road** – Several trees to be reduced. No objection.

**04/19.17 – Clerk's Report:**

**17.1 HALC/NALC Membership Renewal - £733.00:**

Documents circulated prior to meeting.

**Resolved:** £733.00 for HALC/NALC Membership Renewal approved.

**17.2 CPRE AGM 18th May 2019 and Annual Report:**

Document circulated prior to meeting. The Chairman is unable to attend. Cllrs to contact clerk if they wish to attend.

**17.3 Red Ensign for Merchant Nave Day 3rd September 2019:**

The PC understands two residents will fly the Red Ensign on 3rd September 2019 for Merchant Nave Day.

**17.4 Grant Application – Victim Support £100:**

Documents circulated prior to meeting.

**Resolved:** Grant of £100 approved.

**17.5 Thank you from Kingsclere Bowling Club for grant:**

The PC received a letter of thanks from Kingsclere Bowling Club for their grant from the PC.

**17.6 Thank you from Kingsclere Village Club for grant:**

The PC received a letter of thanks from Kingsclere Village Club for their grant from the PC.

**04/19.18 – Approval of Income and Expenditure:**

The accounts for April 2019 were deferred to the next meeting.

**04/19.19 – Approval of Quarterly Bank Reconciliation:**

The bank accounts for 31<sup>st</sup> March 2019 were deferred to the next meeting.

**04/19.20 – Date of next meeting:**

Monday 20<sup>th</sup> May 2019 7:30pm in the Village Club.

Meeting closed 21:06

Signed:.....Chairman

Date:.....

Signed:.....Clerk

Date:.....

**Distribution:** Cllrs: S Adams; I Bowes; M Farey; C Mussett; N Peach; R Peach; A Price; F Sawyer and J Sawyer.  
Noticeboard; Website: [www.kingsclere-pc.org.uk](http://www.kingsclere-pc.org.uk).