



Minutes of Kingsclere Parish Council Ordinary Meeting OM 05/20  
Held at 7.30pm on Monday 18<sup>th</sup> May 2020  
Using Zoom Online Meeting Software

Meeting commenced at 20:00 immediately following the Annual Meeting of the Parish Council

**OM 05/20 – Present:**

Cllrs: Adams; Bowes; Farey; Mussett; Peach N; Peach R; Price; Sawyer F; Sawyer J.

BCllrs: Kinnear; Rhatigan. Clerk – Porton; Admin Assistant – Read. One member of the public.

**05/20.1 – Apologies:**

None.

**05/20.2 – Declarations of Interest:**

05/20.06 – Recognising Key Workers – IB, FS.

**05/20.3 – Minutes:**

3.1 Minutes of Ordinary Meeting 27<sup>th</sup> April 2020 were accepted and signed.

3.2 Minutes of General Purposes Meeting 11<sup>th</sup> May 2020 were accepted and signed.

**05/20.4 – Matters Arising:**

**4.1. 04/20.7 – Mowing and Maintenance Contract:**

Following on from last OM, the Clerk was asked to monitor the situation with Countywide Grounds Maintenance (CGM). Since then, KPC has been given a new franchisee which the Clerk was made aware of when they came to complete some works in the village. It is hoped the new franchisee will catch up on the missed works and grass cuts that have yet to be completed.

**05/20.5 – Chairman's Remarks:**

- i) Thanks to the Clerk and her family for putting up the VE Day bunting around the village and for assisting with the filming of the Chairman laying flowers on the War Memorial on behalf of KPC and residents. The video and pictures of the village decorations has been shared on KPC's social media. It was great to see people on doorsteps celebrating at a distance on VE Day.
- ii) Thanks to the Clerk again for organising PPE for volunteers helping at the shop and around the village. Thanks also to the Admin Assistant for keeping the website and SM up to date.
- iii) Last year KPC ran a poster competition. Results were due to be announced at the Kingsclere Great British Spring Clean in March, however this event was postponed. The winners are Connie Hornsey, Bella Heveron and Lily Ellis in the age categories 5-7, 8-10 & 11-14 respectively. Congratulations to them. Thanks to Lord Huntingdon for assisting with judging and the Admin Assistant for organising the competition.
- iv) Thanks to BCllr Clare Kinnear for organising 20 facemasks to be delivered to Kingsclere volunteers, kindly handmade by a resident in Hannington.
- v) In the recent NALC circular, it says that this week, 18<sup>th</sup> – 24<sup>th</sup> May, is Mental Health Awareness Week. The theme is kindness and NALC has shared "10 ways to be kind."

**05/20.6 – Recognising Key Workers:**

KPC has received a letter from the Chairman of Kingsclere Village Club (KVC) asking if KPC would be interested in working together to organise and hold an event to recognise and thank key workers once some normality has resumed. It was suggested to ask Kingsclere Community Association (KCA) if they'd be interested in joining in with this idea too. Clerk to reply to letter and inform KVC that KPC would be interested, to suggest KCA are involved too, and to begin discussions. It was noted any events as the result of this would be in addition to the 2021 Kingsclere Making A Difference Awards.

**Action:** Clerk

**05/20.7 – Hampshire Legal Services Deeds Storage:**

KPC has been asked if it would be interested in an offer from HCC to store deeds in a secure location. The Clerk knows KPC possess some old documents but is unsure if any of them are deeds. It is unclear if this offer is just for deeds or any old documents. It was noted there would be a charge to this service, at present it is not known how much this would be. Clerk to reply and express an interest subject to costs.

**Action:** Clerk

**05/20.8 – Traffic Calming Measures:**

Referred from May GP. Documents circulated prior to meeting. For the benefit of Cllrs not members of GP Committee, Cllr Adams gave a short summary of the process GP committee has gone through to recommend this proposal to OM. The different sites were listed with an explanation of the proposed works. In summary: 'dragons teeth' painted on the road in all locations, white gates and associated signage installed on Winchester Road, Newbury Road and Basingstoke Road, and updated signage where needed. It was

agreed no works would be done at the Ashford Hill site, as this could interfere with planned additional road access to the new development and installing traffic calming measures at this location should be part of the developers plans. It was noted that white gates are not able to be installed on Echinswell Road or Foxs Lane as well as one side of Newbury Road due to steep verges, visibility issues and / or underground services. Two different sets of costings and maps were circulated as one set includes the bedbug logo and one does not. GP committee recommend that KPC choose to have the bedbug logo as it is unique to the village and does not increase the price significantly. It was noted that the contractors who provide the white gates aren't currently working due to Covid-19 so quotes for these could possibly change, however GP Committee doesn't think any change would be too great. HCC state there is a 20% charge for maintenance, however KPC has a lengthsman so this is reduced by 50%. Cleaning white gates is on the list of permitted jobs the lengthsman can do. It was unclear what the maintenance charge is for and if it would be an ongoing, annual cost. The proposal brought to OM was to start works on Winchester Road at a cost of £2865.97 and to agree the order in which the other locations would have works completed. There is £2000 in the budget for traffic calming measures and £2000 in reserves allocated for oak trees was identified at GP as a possible source of additional funds. There was a short discussion about the specific location of the proposed works on Winchester Road as the map was unclear. The member of the public in attendance asked if there were any traffic calming measures proposed for further up the road into the national speed limit section, and possibly at the top of White Hill. It was noted that there are strict regulations on what signs and road markings can be installed on a national speed limit section of road, however it was agreed to ask HCC what could be installed at these locations to help slow drivers down. The point was raised that HCC may wish to complete all works at the same time and not split them. It was suggested that KPC consider completing all works in one go. If works to the Ashford Hill site and replacement signs on Echinswell Road and Foxs Lane are removed from costings, then the cost for all works would be approximately £8000 or £9000. There is a possible £4000 in this year's budget so perhaps KPC could source additional funding from elsewhere, perhaps BCllr or CCllr grants, and review reserves to see if there are funds that could be released. It was agreed that SA would contact HCC with KPC's queries regarding: the reason for the maintenance charge, clarification on the location of white gates, clarification on prices for white gates, other signage or traffic calming measures that could be installed in Winchester Road, and where HCC stands on splitting works or completion all in one go.

**Action:** SA

**05/20.9 – Cemetery:**

Documents circulated prior to meeting. KPC received a request from a family asking if they could play music at the cemetery during an interment. After a short discussion it was agreed that KPC would allow this request on this occasion due to Covid-19 restrictions not permitting funeral services, where desired music would normally be played. It was noted that KPC does not wish to set a precedent and would review any future request on a case by case basis. Clerk to write and inform undertakers.

**Resolved:** Unanimously agreed to allow request.

**05/20.10 – County Councillor:**

No report.

**05/20.11 – Borough Councillor:**

It was reported that Newbury Recycling centre is now open, and residents need to book an appointment online. There is a military Covid-19 testing centre at Basingstoke Leisure Park for key workers. The Police are driving around a lot in rural areas, continuing to engage with rural communities. Routine operations such as hip and heart procedures can now resume. Residents are encouraged to have routine operations if they need them. This week is Mental Health Awareness week and daily exercise should be encouraged now there is no daily limit. Cllr Kinnear assisted the new Mowing and Maintenance franchisee when they were in Kingsclere and contacted the Clerk so she could meet with them to discuss works. 20 homemade facemasks delivered to the Clerk for Kingsclere volunteers, kindly provided by a Hannington resident. The results of the HCC Library Consultation have not been published yet, it is estimated that results will not be available until October or November, if at all this year. Cllr Rhatigan will attend the Development Committee meeting on 27th May as the Cottismore planning application is recommended for approval by the Officer. KR is objecting on the ground of noise and visual impact, the change to the countryside and the danger of slow, tuning vehicles on the A339. It was noted that Cllr Adams will also be attending this meeting on behalf of KPC. Local tennis and golf facilities are now open with strict social distance rules in place. Improvement work at Central Car Park in Basingstoke has resumed with the car park due to reopen on 22nd May. The situation with Kingsclere Village Club (KVC) is as follows: LIF funding of £34,500 was allocated on 26th March. KVC has signed the grant agreement, which they will post to BDBC asap. KVC has applied to Greenham Common Trust. This will be put forward to the Peter Baker Foundation in July. KVC has applied to HCC's rolling community facilities fund. KVC is now looking to get match funding however there is concern around Covid-19 recovery. The priorities of grants could change so will aim bids on cost / energy reduce

costs. KVC has received quotes for conservation review to set the framework for the project. KVC received £10k from BDBC for council tax which will cover lack of income from clubs and classes during Covid-19.

The situation with Kingsclere Community Library (KCL) is as follows:

KCL asked for reduction in rent at KVC, as it was increased and implemented last year but it is challenge for KVC to address this. This is due to the constraints of charity law. KCL has had confirmation of funding from Headley Trust of £2000 per year for ~~3 years~~ 2 years\* but this is not enough to cover the rent. KCL cannot run their usual fundraising events and are looking at funding sources such as Greenham Common Trust. KCL will look to set up as a charity but this is on hold at the moment. KCL are waiting to hear from BDBC and HCC on potential support.

KR has been in contact with the tree officers regarding the planning application for 14 Hardys Field. There is a TPO on the tree on the property that could be affected by the planned works. BDBC has created a Community Support Grant which will allow businesses who may have slipped through the net to apply. The scheme will go live on 22<sup>nd</sup> May. BDBC is hoping to resume the green waste collection service, that was temporarily suspended, by the end of the month.

\* The correction from 3 years to 2 years was made retrospectively at OM 06/20 - [Minutes ref: OM 06/20/3.2](#)  
3 years is what was reported at this meeting (18<sup>th</sup> May 2020) therefore a record of this will remain.

**Recess:**

**Standing orders were suspended at 21:24:**

Concerns were raised over safety issues on Winchester Road. There has still been no response from the Police and Crime Commissioner (PCC) regarding the speed petition that was submitted and the resident stressed that a lot of work went into organising the petition and it was disappointing that there has been no response. The resident thanked KPC for its continued support in this matter.

It was reported that KCA is applying for LIF funding for improvements to the Fieldgate Centre to do the heating system and electrics including installing solar panels. KCA will also be submitting an application for LIF funding on behalf of the sports clubs for a grant to sort the drainage on the Fieldgate Centre playing fields. KCA asked for KPC's support in these applications. *KPC would be happy to support the KCA in these funding applications.*

**Back to standing orders 21:29.**

**05/20.12 – Planning Applications:**

**12.1. T/00169/20/TPO – The Pellows:** No objection. Comments, to maintain the hedge on the property.

**12.2. 20/01104/HSE – 14 Hardys Field:** No objection providing the tree with a TPO is not affected.

**05/20.13 – Clerk's Report:**

**13.1. Thank You from Kingsclere Village Club for Grant of £250:**

KPC has received a letter of thanks from Kingsclere Village Club for the grant of £250.

**13.2. Thank You from Victim Support for Grant of £100:**

KPC has received a letter of thanks from Victim Support for the grant of £100.

**05/20.14 – Approval of Income and Expenditure:**

The accounts for 27<sup>th</sup> April 2020 – 18<sup>th</sup> May 2020 were agreed and signed off.

**05/20.15 – Date of next meeting:**

Monday 29<sup>th</sup> June 2020 7:30pm using Zoom Online Meeting Software unless Government restrictions in place for Covid-19 are lifted, in which case normal meeting procedures will resume in the Village Club.

**05/20.16 – Exempt Business:**

**16.1. Employment Contract for General Maintenance:**

The person that KPC normally uses for odd jobs is closing his business however is happy to continue to do jobs for KPC. In order for him to do this, KPC would need to offer him a job. A zero hours contract was suggested, and a short discussion was had over the hourly rate that KPC should offer. It was agreed that the Employment Panel would discuss this idea, and other options, and bring a proposal to next OM.

**Action:** Employment Panel. June OM.

Meeting closed 21:48

Signed:.....Chairman

Date:.....

Signed:.....Clerk

Date:.....

**Distribution:** Cllrs: S Adams; I Bowes; M Farey; C Mussett; N Peach; R Peach; A Price; F Sawyer and J Sawyer.  
Noticeboard; Website: [www.kingsclere-pc.org.uk](http://www.kingsclere-pc.org.uk).