



Minutes of Kingsclere Parish Council Finance and Establishment Meeting
FE 03/18 held at 7.30pm on Monday 18th June 2018 in the Village Club

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ACTION

- OM 03/18** **Present:** Cllrs. Sawyer J (chair); Bowes; Farey; Sawyer F. Clerk - Porton; Admin Ass - Read
- 03/18.1** **Apologies:** Price.
- 03/18.2** **Declarations of Interest:** None.
- 03/18.3** **Matters arising:**
3.1 02/18.7 – New guidance on local government investments: IB circulated Investment Strategy document prior to the meeting. Document was explained and some minor changes suggested. To be referred to next OM in June.
- 03/18.4** **S106 Statement March 2018:** S106 March Statement circulated prior to the meeting. Clerk to find out how to access S106 money. To be put on agenda for next meeting.
- 03/18.5** **Audit 2018:** Preliminary internal audit report received on 04/06/2018 and circulated prior to the meeting. Minor items highlighted were discussed. Comments about ensuring outgoing grants are categorised as S137 were noted. External audit papers submitted on 07/06/2018. The Exercise of Public Rights period started on 11/06/2018.
- 03/18.6** **Review of Financial Regulations:** Current Financial Regulations circulated prior to the meeting. Document reviewed, no changes required. Referred to OM.
- 03/18.7** **Review of Cashflow and Budget Forecast:** Cash Flow data was circulated prior to the meeting and variances explained.
- 03/18.8** **Date of next meeting:** Monday 15th October 2018 7:30pm in the Village Club.

Meeting closed at 20:10

Signed:.....Chairman Date:.....

Signed:.....Parish Clerk Date:.....