



Minutes of Kingsclere Parish Council Ordinary Meeting OM 01/18
held at 7.30pm on Monday 29th January 2018 in the Village Club

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ACTION

- OM 01/18 Present:** Cllrs: Adams; Bowes; Farey; Mussett; Peach N; Peach R; Price; Sawyer F; Sawyer J.
- 01/18.1 Apologies:** Cllrs: B.Cllr Ken Rhatigan
- 01/18.2 Declarations of Interest:** 01/18.6.1, 01/18.7 and 01/18.20.3 – FS and Clerk, Village Club Trustee's.
- 01/18.3 Minutes:**
- 3.1 Minutes of Ordinary Meeting 27th November 2017 were accepted and signed.
- 3.2 Minutes of General Purposes Meeting 8th January 2018 were accepted and signed.
- 3.3 Minutes of Finance and Establishment Meeting 15th January 2018 were accepted and signed.
- 01/18.4 Matters arising:** None.
- 01/18.5 Chairman's Remarks:**
- i) Thank you to all the volunteers who helped the village celebrate Christmas. There was plenty going on, a credit to all those who work so hard.
- ii) Work has been happening at the Malthouse Open Space and St. Mary's Churchyard to improve the joining up of the two spaces.
- iii) WW1 Centenary Celebration plans are going ahead with a strong group who next meet in April. Watch out for the events program which will be published in The Tower (probably in a summer edition).
- iv) Please report issues, where possible to the relevant authority – eg potholes to HCC Highways. Further details are in this month's edition of The Tower.
- v) The War Memorial Trust have approved the council's application for a Professional Advice Grant. The survey is a requirement for the repair grant application.
- 01/18.6 Ratification of Proposal from F&E Meeting**
- 6.1 Renewal of Parish Office Lease – Details circulated prior to the meeting. The rent valuation was queried and it was confirmed that the Village Club had instructed a professional survey for the valuation. The Village Club have agreed to changing the Committee Room to the Holding Room for use of Committee Meetings. It was agreed to accept the FE recommendation.
- Resolved** – Renew Lease with a rent increase of £1900 for first three years rising to £2000 for the subsequent 2 years of a 5 year lease.
- 6.2 Review and ratify budget figures as recommended by Committee – The Budget Paper was circulated prior to the meeting with two updates after the FE Meeting. Speed Monitoring Equipment had been added at £4,500 and Cemetery Improvements at £2,500 as highlighted at OM 27-Nov-2017 for allocation from the reserves. It was queried whether there was an allowance included for White Gates to the entrance of the village - figures have not yet been submitted for these.
- Resolved** – Budget approved as presented.
- 6.3 Review and ratify Parish Precept – FE recommend the Precept is set at £45025. This will result in an increase of £1.24pa for a Band D property.
- Resolved** – A Precept of £45025.00 will be requested.
- 6.4 Review and ratify Financial Regulations – FE recommend accepting without change.
- Resolved** – Financial Regulations adopted.
- 01/18.7 Request from The Village Club for Permission to alter Charitable Status to an ICO:**
- Advice was sought from HCC's Legal team and this was circulated prior to the meeting. Concern was raised about removing a level of scrutiny.
- Standing Orders were suspended at 19:57** to enable the Chairman of the Village Club Trustee's to speak:
- It was explained that custodian trustees aren't charity trustees; they can't make decisions about the management of the charity or its property and must follow the lawful directions of the charity trustees. The custodian trustees were introduced to the current Trust Deed in 1994 because that was the recommendation, based on the legislation at the time, of the Charity Commission. The purpose being for the Custodian Trustees to hold the title of the property as there would be consistency rather than requiring updating every time there was a change in the management trustees.*
- Concern was raised about the possibility of debt being accumulated against the property which could result in the loss of the building to the community. Does the change to an ICO increase any financial risk to the premises?
- The change over to an ICO could include a requirement within the new constitution that the trustees hold a public meeting annually which would give residents the opportunity to challenge the board.*

Clerk

Clerk



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Standing Orders resumed at 20:09.

The Village Club Trustees could go ahead without the need for approval from the Custodian Trustees, this request is out of courtesy. Potentially the risks are the same, the board should not be subject to any less scrutiny.

Resolved – Agreed that permission should be granted (2 abstain; 5 for).

- 01/18.8 Consultation - Proposals for the creation of a Major Road Network:** Discussed at GP Meeting alongside the Strategic Road Network consultation. It is noted that the A339 is included in the MRN and therefore could be eligible for possible funding from central government. Cllrs will consider document for review at the next OM (Feb-18) and a meeting to be set up with Cllr Rob Humby as agreed at GP.

Clerk

- 01/18.9 Review of Standing Orders:** IB and FS reviewed the current Standing Orders alongside the recommended HALC Model Standing Orders issued in 2014. The Chairman thanked Cllrs IB and FS for their work. Cllrs requested that the references to 'he' be replaced with 'he/she' throughout and references to Wales be deleted as not relevant. There did not appear to be a specific mention to recess or that the public may only speak when Standing Orders are suspended – page 4 3e. The Data Protection Act 1998 is referred to and this will need to be updated when new regulations come into effect in May 2018. Document to be updated and reviewed at next OM (Feb 2018).

IB/Clerk

- 01/18.10 Request from Kingsclere RBL for Old Basing Corps of Drums on Crown Green – 7-Apr-2018:** Event will take place from 12:00 until 16:00, Risk Assessments will be completed by RBL. It was noted that although the Parish Council maintain the green, it is owned by highways.

Resolved – The PC raise no objections to the event taking place on Crown Green.

- 01/18.11 Quote to remove Laurels and Elder close to FP84 and Crown Lift to 2.5m £650:** Proposed to increase visibility into the MHOS and therefore reduce the potential for anti-social behaviour in the area. Approval granted from BDBC with a Notice of Intent. Retrospective request as the work was completed by the contractor when landscaping the slope from the Churchyard. Sloping of the bank would have been restricted if the work was not completed as the soil level cannot be increased around the base of the trees.

Resolved – £650.00 approved for removing the Laurels and Elder on FP84

- 01/18.12 Catholic Church Conversion:** BDBC have replied to the stage two complaint letter. Not all the questions raised have been answered, in particular, how the building was measured to ascertain the Church required 47 spaces. The non-residential standard is for 1 space for every 10 square metres of open hall and therefore ancillary rooms for example toilets should not have been included in the calculation. There were no measurements detailed on the plans. The residential portion of the property also had it's requirement for parking allocated to the 'imaginary' 47 spaces – have the regulations been misapplied to this change of use? It was noted that the Parish Council wish to support the new business venture at the Church but BDBC still have questions to answer about the Planning Permission. It was agreed that the escalation to the ombudsman should not occur at this stage but BDBC should be given a further opportunity to answer the outstanding questions.

SA

- Recess Standing Orders were suspended at 20:47:**

RE – The concrete post reported at the last meeting has been removed – Thank you.
SP – Our MP and PCC (Police and Crime Commissioner) have been written to about concerns over the level of rural policing. No criticism of the PC's but the lack of resources available to them is an issue. We currently have virtually no policing – Officers from Basingstoke will attend calls to rural areas if they have nothing else to attend to. Our MP stated in his reply that crime was down but the PCSO report this month indicates otherwise. Problems are escalating in rural areas because the Police are unable to attend within a reasonable time frame and do not have the resources to investigate matters in a timely manner. With only 6 PC's covering the rural areas there are times when there is not an officer on duty. The PCC was interviewed last week on TV about the increase in precept which was supposed to be for retaining levels of policing on the street. The PCC is trying to divert this money into increasing staffing levels at the PCC Office. The public need to keep pushing back on this issue.

MH – The speedwatch team have not been dispatched recently due to illness and availability of volunteers. More volunteers are required. Clerk to put a plea in The Tower. The RBL are organising a series of fundraising events over the year as part of the centenary anniversary of the end of WW1.

It was noted what a terrific job the Kingsclere RBL Branch are doing locally in terms of fundraising.

Clerk



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Back to Standing Orders 20:59.

- 01/18.13 Plants for the Square Flower Beds - £100:** Tidying up The Square was discussed at GP and at the Village of the Year meeting it was highlighted that more colour was needed. It was suggested that more roses would be a good way to introduce more colour over a sustained period.

Resolved – New Roses to be purchased to the value of £100

- 01/18.14 School Parking Update:** A number of threads are coming together to help improve matters:
- i) Verge and pavement parking along with dropping off within the zigzags has been highlighted as an issue. BDBC are equally frustrated and can only act when there is damage to the verges. A few parents have been spoken to.
 - ii) The steps the Parish Council can help with are to be put to the school to encourage them to take action to help with the issues. The Holding Field Car Park proposal being one and also the Love Lane footpath improvements which HCC have identified as on their task list.

A list of all the problems is being compiled and subsequently directed to the relevant agencies for action. The Governors are to be involved with solutions. The paper for the Holding Field Car Park is being drawn up. It has been suggested that the gate to the Holding Field is opened (when the ground is dry enough) for a period of time to see what impact additional parking would have during the school drop off and pick up window. BDBC are keen to help with creative ideas to alleviate issues around parking outside schools.

It was noted that as the school playground is not supervised there is a very limited time frame for parents to drop children at school – only 10 minutes from 8:45 until 8:55am. Could the School be encouraged to employ supervisors in the morning to allow extra time for dropping off? Could FKS be encouraged to recruit volunteers to start a Walking Bus?

- 01/18.15 Update on Neighbourhood Plan:**

BDBC have completed their compliance check and the Regulation 16 consultation is now open until 4pm on 13th March. Copies of the Plan are available to view in the Parish Office; St. Mary's Church; The Fieldgate Centre; Honesty Café; BDBC Offices; the Community Library (Kingsclere) and the Basingstoke Discovery Centre (Library). BDBC have put the statutory notices into the NWN and B.Gazette, a press release has also been issued to NWN. A drop-in meeting is booked at the Village Club on Monday 5th March.

Responses received will be sent to the Independent Examiner who needs to be chosen by the Parish Council. BDBC will issue us with a list of examiners to choose from – can this decision be made by the GP Committee?

Resolved – The GP Committee can decide which Examiner to appoint.

- 01/18.16 County Councillor:** No report

- 01/18.17 Borough Councillor:** No report

- 01/18.18 Rolling List:**

18.1. Village of the Year – Meeting held at the Village Club on 18th January. It was a small attendance but there were representatives from 5 organisations. The presentation outlined the two competitions and highlighted projects that the council are working on. One representative highlighted, that as someone living outside the village, the first things looked for when visiting is parking; toilets; a decent map of where everything is and sign posts. Ideas that came forward were:

- o Roses in the Square, to add colour;
- o Open/Usable toilets in The Square;
- o Clean Road Signs;
- o Improve road outside McColls;
- o Village sign posts to places of interest for visitors;
- o Bike racks – it was noted cycling groups use the Church wall;
- o White gates at the entrance to the village;
- o Put a notice in The Tower about parking on grass verges and pavements, cutting back hedges and looking after front gardens;
- o Ask the business community to become involved – put up hanging baskets etc outside shops.

The next meeting will be in a month's time

- 01/18.19 Planning Applications:**

- 19.1. 18/00097/HSE – 11 The Pellows – No Objections
- 19.2. T/00017/18/TCA – Netherfield, North Street – No Objections



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- 19.3. 17/04224/ROC – West Kingsclere Filling Station – No Objections
19.4. T/00004/18/TCA – 26 Swan Street – No Objections

01/18.20 Clerks Report:

- 20.1. Thank you from Kingsclere Scouts
20.2. Bowls Club Grant Application - £200 for new outdoor furniture
Resolved – Grant £200 to the Bowls Club
20.3. Village Club Grant Application for £200 for new flooring in Main Hall
Resolved – Grant £200 to The Village Club
20.4. CPRE – Membership Renewal – Our membership gift was increased from £35 to £50 last year.
Resolved – Renew membership to CPRE at £50

01/18.21 Approval of Income and Expenditure: The accounts for November 2017, December 2017 and January 2018 were agreed and signed off.

01/18.22 Approval of Quarterly Bank Reconciliation: The bank accounts for quarter end 31st December 2017 were reconciled at £86,013.01 - agreed and signed off.

01/18.23 Date of next meeting: Monday 26th February 2018, 7:30pm in the Village Club.

Meeting closed at 21:45

Signed:.....Chairman

Date:.....

Signed:.....Parish Clerk

Date:.....