

Minutes of Kingsclere Parish Council Ordinary Meeting OM 07/14  
held at 7.30pm on Monday 28 July 2014 in the Village Club



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**Cllr J Sawyer Chairing the meeting in the absence of Cllr A Denness**

|                 |  |   |
|-----------------|--|---|
| <b>OM 07/14</b> | <b>Present:</b> Cllrs. Adams; Bond; Cruickshank; N Peach; R Peach; Savin; Sawyer:<br><b>Clerk:</b> S Thompson; 0 members of the press; 5 Members of the Public:  | <b>ACTION</b>                               |
| <b>07/14.1</b>  | <b>Apologies:</b> Cllr A Denness; Cllr M Farey; C Cllr Chapman; B Cllr Sherlock  |   |
| <b>07/14.2</b>  | <b>Declarations of Interest:</b> None  |   |
| <b>07/14.3</b>  | <b>Minutes:</b><br>3.1: The Minutes of the OM Meeting held on 30 <sup>th</sup> June 2014 were signed and accepted as a true record.<br>3.2: The Minutes of the GP Meeting held on 14 <sup>th</sup> July 2014 were signed and accepted as a true record.  |   |
| <b>07/14.4</b>  | <b>Matters arising:</b><br>4.1: OM 06/14.8 – a meeting is being scheduled in September between HCC and Borough and Parish Cllrs to hear the results of the traffic survey.<br>4.2: ON 06/14.9.iii – Clerk to look for quotes to repair surface under swings in play area. A temporary measure whilst funding is being sought for the refurbishments.<br>4.3: GP 07/14.8 – Waiting response from Sentinel regarding tree overlooking the Tennis Courts.<br>4.4: GP 07/14.9.i – Street Care have been asked to clear out drainage gully on the Square. Waiting quotes on weeding and crown lifting trees   | <b>Clerk/JC</b><br><br><br><br><b>Clerk</b> |
| <b>07/14.5</b>  | <b>Chairman's Remarks:</b><br>5.1 Measures were discussed to try and stop bicycles accessing the Dell Recreation Ground through the gap at the lower gate where trees have been removed. Signage was felt to be ineffective so it was <b>agreed</b> that the Clerk arrange barrier fencing and planting of a hawthorn or similar.<br>5.2 A request from the new Café at Cottismore Nursery to use public notice boards for advertising was considered. It was agreed that commercial advertising was not to be encouraged but that one side of the notice board outside The Crown could be given over to local commercial advertising in order to support local businesses. It was further agreed to take the matter back to the GP to establish Rules and Regs and to re-assign councillor's responsibilities for monitoring boards.<br>5.3 Thanks recorded to Hampshire Highways for the refurbishment work they are doing on Swan Street<br>5.4 WW1 commemorations have begun with a highly successful play at The Village Club. Further events include a special showing of the film "All Quiet on the Western Front" at the Village Club on 2 <sup>nd</sup> August; A muffled bell toll in St Mary's Church at midday and an evening lights out vigil from 10:00pm to 11:00pm on 4 <sup>th</sup> August and possibly a candle lit vigil at the memorial.<br>5.5 Thanks were recorded for the Parish Paths Team for all the work they have done in tidying up at Bear Hill. There is the possibility of a Saturday group starting up.<br>5.6 Welcome to our new local police officer PC Richie Cousins and to our new PCSO Carrie Yorke.<br>5.7 We are still trying to trace living relatives of those named on the War Memorial of the 1914-18 fallen soldiers. There is to be a special service in Basingstoke for them. | <b>Clerk</b>                                |
| <b>07/14.6</b>  | <b>Route 56 - Update:</b><br>Cllr Savin advised we are still waiting to hear from two PC's who are considering joining the scheme. The bus continues to be popular.  | <b>TS</b>                                   |
| <b>07/14.7</b>  | <b>Neighbourhood Plan:</b><br>Cllr Adams reported on meetings that have been held with developers for two more of the land owners sites and on feedback from the stall at the school Fete. Notes are on the website. Questionnaires are still trickling in and some have completed the on-line version at Survey Monkey. Cllr Peach is running the Facebook page and Anne Buckingham is looking at designs for a dedicated website.  | <b>NP/AB</b>                                |

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It is not certain whether or not we may have a presence at the Church Fete as many people are on holiday.

The next meeting of the NP group is 15<sup>th</sup> September and a public meeting is proposed for October/November at which we shall receive detailed reports from our Contractors following their work on assessing the suitability of the sites.

SA

07/14.8

**Annual Parish Report:**

8.1 Three quotes had been received for printing. It was agreed to go with the quote from kdp for £692.

Clerk

8.2 Following discussion on delivery options, it was agreed that we invite the newspaper boys and girls to undertake the work for a small fee.

JS

**Recess proposed & approved at 8:20pm Standing Orders Suspended:**

- i. Does the Village Design Statement have any bearing on the NP – Yes, *it is an integral part of the work that is being done.*
- ii. The storm drain outside Browns Bungalows is blocked and ineffective – *Clerk to arrange to have it cleared.*
- iii. Rubbish bins around churchyard full and overflowing – *Clerk will check with Litter Warden*
- iv. Resident lodged an objection to the cost of the annual report being produced in colour and felt that a B&W version was sufficient.
- v. Can something be done about the weeds in the stream at Bear Hill. The water Authority should take more responsibility – *Clerk advised we had been chasing them but it was difficult to get them to take responsibility. She will try again. Borough Cllr offered the name of an officer in B&DBC that may be able to bring some influence to bear.*
- vi. Comment from resident that if commercial businesses want a Notice Board they should pay for one and maintain it themselves.

Clerk

Clerk

**Out of Recess at 8.35pm**

07/14.9

**Speed Watch:**

Cllr Bond advised that KPC are considering setting up a speed watch group and she had been to a meeting in B&DBC to learn more about it. We currently have 5 named volunteers but it was felt that although they state you need a group of 6 to get started, we should aim at getting at least 12 names in order to ensure availability of a team at any one time.

Each session team consists of a minimum of three people and one has to take responsibility for the administration, which includes entering data on the police computers. Our new PCSO has offered to provide support and advice. There are grants of £1000 towards set up costs available but this can only be applied for when individuals are vetted, CRB checked and in place.

JB

Equipment costs are to be considered and Ashford Hill & Headley have offered for us to join them on one of their sessions to see how it all works.

There will be an advert in the next Tower for more volunteers.

Clerk

07/14.10

**Allotment Tenants Group:**

Cllr Bond advised that the group has had its first meeting which was very positive. Their second meeting is on 29 July where they will start their admin work.

07/14.11

**Discretionary Policy for LGPS:**

Whilst the documents had been circulated to all Cllrs it was felt that they were too lengthy and technical and required expert input. There was concern over adopting policies without fully understanding the financial implications for the Council in the future. Very little time had been provided by NALC & LGPS to review the paperwork. Cllr Osselton offered to take the Clerk and Cllr Sawyer to the HR manager in B&DBC to help advise on our Policy. The matter was adjourned and will be brought back to the next full meeting of the Council.

CO/JS/Clerk

07/14.12

**Traffic Order Proposal – Thornford Road, Headley**

The order is to prohibit traffic to access only. The road runs through Headley Ford. KPC defer to Headley and will abide by their judgement on this. KPC recorded no objection.

07/14.13

**Twinning Group request for representatives:**

The Twinning Group have asked for KPC to provide Council representatives at

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ceremonies in Cormicy on 3<sup>rd</sup> August; 12<sup>th</sup> September & 11<sup>th</sup> November. Any one available to go should contact the Clerk or the Twinning Group direct.

**07/14.14 Parish Lengthmans Service:**

Concern which was expressed at the GP over increased workloads if we were to run a cluster of Parish Councils for the Lengthmans Service were discussed. We have the option to join an established group run by St Mary Bourne if the scheme continues next year. Currently they are 3 months into a pilot scheme. It was agreed that we should express an interest only at this time. Clerk to take this to the next Parish Liaison meeting to see how many would be interested in joining a scheme.

Clerk

**07/14.15 County Councillors Remarks:**

Cllrs apologies received – on holiday

**07/14.16 Borough Councillors' Remarks:**

- i. Cllrs Osselton – advised that play areas have to be closed if H&S risks were found. She was holding a budget of £4,000 for Kingsclere that may possibly be used towards refurbishment of play area. She will meet with Cllr Cruickshank and Richard Wareham to discuss this.
- ii. She is also looking for funds for an outdoor gym in Kingsclere.
- iii. HCC have to cut £1.5m from the public transport budget which may affect bus services in Kingsclere. They are also looking at a trial for night-time buses and reductions in fares for 16-18 year olds.
- iv. Budgets may be cut that affect Dementia sufferers and support in their homes
- v. Recycling rates in the Borough are not good – something will need to be done to improve this
- vi. Basingstoke is getting a make-over to try and attract more businesses
- vii. There is to be a review of all future grants.

**07/14.17 Rolling List:**

- i. All trough lids have still not been fitted in Allotments – this will be done soon.
- ii. There is expected to be a meeting soon about the future of our Public Toilets
- iii. There could be difficulty over a path linking the cemetery pathway to the new steps. Diocesan opinion is being sought..

NP

Clerk

**07/14.18 Planning Applications:**

**14/01948/HSE** – Horsebrook, Bear Hill – No objection

**14/02004/HSE** – Fieldgate Farmhouse, Fieldgate Drive – No objection

**T/00364/14/TCA** – Tree at 1 Swan Street – application to fell – concerns over reason for application and whether owners are aware. Tree Officer will be conducting a site visit and KPC happy to defer to his judgement.

**07/14.19 Clerks Report:**

- i. Application for Grant from Tadley CAB - **Agreed £200**
- ii. Advised date for electric blanket checks
- iii. **Agreed** donation of £50 to Brian Dixon retirement fund

**07/14.20 Approval of Income and Expenditure & Bank Reconciliations:**

These were reviewed but as Cllr Farey had not been available to check them against receipt books, signing was deferred until next meeting.

MF

**07/14.21 Date of Next Ordinary Meeting:**

Monday 18<sup>th</sup> August 2014 at 7:30 in The Village Hall. Clerk offered apologies Mrs Sawyer agreed to stand in as Minute Secretary

There being no further business the meeting closed at 9:24 pm

Signed:.....  
Chairman

Date:.....

Signed:.....  
Parish Clerk

Date:.....