



# Minutes of the General Purposes Committee Meeting GP 09/17 of

Kingsclere Parish Council held at 7.30pm on

Monday 11<sup>th</sup> September 2017 in the Village Club

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GP09/17	<b>Present Committee Members:</b> Cllrs: Adams; Farey; Peach N; Price; Sawyer J. Clerk: L Porton.	
09/17.1	<b>Apologies:</b> Cllr Bowes. It was resolved Cllr John Sawyer would chair the meeting.	
09/17.2	<b>Declaration of Interest:</b> 08/17.10 NP, AP Allotment Holders; 08/17.17.5 JS Neighbour.	
09/17.3	<b>Matters arising from Minutes of GP Meeting 14<sup>th</sup> August 2017:</b> 3.1. 08/17.9 Churchyard – Autumn Leaf Clearance – Clerk still to obtain quote.	
09/17.4	<b>Risk Assessments:</b> Three have been returned:- <u>Speed Watch</u> completed by Mark Holden – no action necessary. <u>Cemetery</u> completed by IB – no further actions required but notes include some maintenance issues that need addressing. Boards on base of Gatehouse (entrance side) are rotting and should be replaced. All wood cladding should be treated. Vegetation climbing up building and encroaching should be removed or cut back. Several graves are overgrown and nettles are re-growing at base of trees. Broken and damaged fence posts and gate should be replaced or re-seated. Barbed wire at entrance nailed back on to post. Seats cleaned up. Weeds removed from Fieldgate steps. Gravel in path is sparse – consider upgrading path. <u>Dell Recreation Ground</u> completed by IB - The main risk for the Recreation Ground is the potential inability for emergency vehicles to access the field to assist if a child has an accident in the playground or on the football field. The lane from Swan St can be used but is restricted by overgrown vegetation that must be removed to ensure that an ambulance can access unimpeded. Dell entrance - Hedge encroaching on path at upper part of steps. Section with no handrail – should assess installing one. Repair legs on benches and repaint – repair or replace wooden seating slats. Material purchased to start repairs. Repair surfaces in the play area and raise turf to create even surface between mat and grass. No Alcohol, No Dogs and No Cycling signs are missing or dirty - replace or clean signs. Concrete boulders are being used to secure goal netting - secure netting with a base frame or ties. Replacement fence around play area to be considered when running repairs are no longer sufficient. It was resolved that the Clerk should write to the resident who stopped the parish paths group from working on FP86 and advise that whilst the PC do not advocate general vehicle use of the track, as emergency access is required. Contractors to be instructed to cut the hedge back.	Clerk
09/17.5	<b>Project Plans and Priorities:</b> Prioritising issues to be deferred. All Cllrs to look at their allocated projects and provide a rough estimate on costing to report to the next F&E committee meeting, 16 <sup>th</sup> October 2017. Setting the budget will then help guide the priorities. Clerk to post draft document along with the Holding Field and Transport project plans. It was resolved to take item 7 next and come back to item 6 at the end of the meeting.	Clerk
09/17.7	<b>National Highway and Transport Public Satisfaction Survey – Member Consultation:</b> There are a number of questions to answer and the only way to see them all is to start completing the online survey. It was resolved Cllrs would all complete the survey individually.	All
09/17.8	<b>Dog Issues and Dog Control Orders:</b> Clerk has some posters to go on all noticeboards. The pink spray is having an impact – Clerk, Cllr Peach and Parish Paths group all have a can and will continue to use. Some of the stickers that are applied to posts in strategic places need replacing. Some of the old signs at entrances to Open Spaces have needed to be removed due to rotting posts and should be replaced. The clerk explained that the DCO's will expire and cannot be renewed – the orders have been replaced with PSPO's which can only be applied by the borough. The Council would like to apply for PSPO's, Clerk to find out what is required and get assistance from B.Cllrs.	Clerk
09/17.9	<b>War Memorial:</b> A recent visual inspection has confirmed that the crack is expanding. A quote for strapping the memorial for Health and Safety as well as preventing further damage is £195. <b>Resolved</b> – Estimate accepted. Clerk to advertise works to be done in The Tower.	Clerk
09/17.10	<b>Allotments:</b> A plot that has not been cultivated this year and hence is in a very poor condition has just been reallocated. The new tenant has requested the remainder of the year for free due to the amount of work and lack of growing season left. <b>Resolved</b> – unkempt plots that are reallocated can have remainder of the year uncharged.	Clerk
09/17.11	<b>HIWWT – Volunteer Team for Practical Habitat Management:</b> Email forwarded to cllrs prior to the meeting. The team are looking for 8 projects for the volunteers. NP has drafted a reply to the officer requesting help at the MHOS to remove nettles and invasive reeds. The clearing of the pond will require specialists to avoid water pollution so will not be recommended for the group. When the work is complete NP will then look at a planting scheme. <b>Resolved</b> – Request volunteer help and inform BDBC of intentions.	NP/Clerk
09/17.12	<b>Festive Light Connection:</b> Awaiting approval from St.Mary's PCC.	CM
09/17.13	<b>RBL request to Park WW2 Vehicle on Crown Green – Last Saturday in October:</b> The Kingsclere Branch would like to park a WW2 vehicle on Crown Green to launch this year's Poppy Appeal. Agreed and cllrs are happy for the group to sell poppies and collect donations.	Clerk
09/17.14	<b>Highways Issues:</b> 14.1 Issues raised last month:- 21312259 – Bear Hill pothole 21312263 – Newbury Road potholes	



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14.2 New Issues to be raised:-

Straw from trailers all over the road – Clerk to request BDBC Road Sweeper. Problem caused by Yew Tree in the Churchyard – Clerk to apply for planning permission to crown lift, arrange quote from contractors. CM to request permission from the PCC for tree work.

Clerk reported that we have been accepted to the Lengthsman Scheme and St Mary Bourne are the lead parish for our cluster. SMB are applying for our share of the funding and then we can schedule some work. Cllrs request: Sign Cleaning – everything around the village and clearing of shrubbery; Weeding. Clerk to also contact Steve Goodall and find out what the rules are on volunteers spraying weeds at the roadside in residential areas.

Clerk

**09/17.15 Rolling List:**

15.1 The Square - Tree Application has been submitted. The border outside the public conveniences has been cleared but is full of weeds again – Clerk to arrange contractors to do another weeding. Clerk and NP to schedule a work-in day for the bed.

15.2 Malthouse Open Space – discussed above 09/17.11

15.3 Community Orchard – Trees are ordered – Clerk to arrange with contractors to cut the grass short.

15.4 Spring Bulbs - ordered.

**09/17.15 Planning Applications:**

16.1 17/01300/TWRN – 42 Fawconer Road – set for review by the tree panel 11<sup>th</sup> October 2017.

16.2 T/00339/17/TCA - 10 North Street – No objections

16.3 17/00320/17/TPO - 11 The Pellows – No objections

16.4 17/02860/TENO - Telecommunications Station Cottington Hill – No objections

16.5 17/02745/HSE - 60 Swan Street – No objections

16.6 17/02741/HSE - 13 Greenlands Road – No objections

16.7 17/02583/ADV - Land Adjacent A339 – Objection as in the AONB

**09/17.6 Holding Field Developing a Plan:**

SA – has sent comments to CM – Location including illegal dog walking

Future usage – provision of benches and seating

Youth Football Club – container still there

Triangle parcel (Old YC land) PC in negotiations to transfer

Phase 1 removal of AWWicket.

Feasibilities have been done in the past – ensure project is designed so that money is spent when projects are ready to go.

Skate Ramp – CM progressing the plan

**09/17.17 Date of next GP Meeting: Monday 9<sup>th</sup> October 2017**

There being no further business the meeting closed at 20:42

Signed:.....Chairman

Date:.....

Signed:.....Parish Clerk

Date:.....