



Minutes of Kingsclere Parish Council Finance and Establishment Meeting
FE 10/18 held at 7.30pm on Monday 15th October 2018 in the Village Club

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		ACTION
FE 10/18	Present: Cllrs: Bowes; Price; Sawyer F; Sawyer J. Clerk – Porton; Admin Assist – Read.	
10/18.1	Apologies: Cllrs: Farey; Peach R.	
10/18.2	Declarations of Interest: IB, AP – Allotments 18.7	
10/18.3	Matters arising: None	
10/18.4	S106 Funding: Clerk to contact BDBC and enquire as to if any S106 money has already been allocated and if so, where. Clerk to reply to Sheffield on Loddon regarding their letters to BDBC. Referred to next GP meeting.	Clerk
10/18.5	Internal Audit Review: Previously addressed at August OM. No comments.	
10/18.6	External Audit Review: Previously addressed at September OM. No comments.	
10/18.7	Review of rents and fees: The rents for the Bowls and Tennis Clubs were last reviewed in 2017. No changes until the lease is renewed. Allotment fees were last reviewed in 2017. No changes for 2019. It was agreed cemetery fees will be increased from 1 st April 2019 to cover costs. New fees will be: For residents: Double depth grave - Purchase of exclusive rights: £155; Fees for interment: £175. Interment of cremated remains – Purchase of exclusive rights: Included; Fees for interment: £95. Memorials – Gravestone or monument: £115; Cremation tablet: £50; Additional inscription: £50. For non-residents: Double depth grave – Purchase of exclusive rights: £330; Fees for interment: £350. Interment of cremated remains – Purchase of exclusive rights: £160, Fees for interment: £160. Memorials – Gravestone or monument: £210; Cremation tablet: £115; Additional inscription: £115.	
	Resolved: Cemetery fees to be increased from 1 st April 2019.	
10/18.8	Review of cashflow and budget forecast: Cashflow figures were circulated prior to meeting. Significant variances explained. AP has investigated the cost for installing SIDs on Winchester Road and requested it be put on the next OM agenda. It was also requested that projects costed in current budget were put on the agenda for the next GP meeting.	
10/18.9	Review of 2019/2020 precept requirements: JS to email all Cllrs and request ideas for projects for next year. Cllrs to bring ideas to next OM. The mowing and maintenance contract is up for renewal on 1 st April 2019 – specification to be discussed at next GP. It was proposed that the budget for 2019/20 should include £2000 for 25 oak trees to be planted in Parish owned open spaces.	All Cllrs
10/18.10	Date of next meeting: Monday 19 th November 2018 7:30pm in the Village Club.	

Meeting closed at 20:35

Signed:.....Chairman Date:.....

Signed:.....Parish Clerk Date:.....