



Minutes of Kingsclere Parish Council Ordinary Meeting OM 11/17
held at 7.30pm on Monday 27th November 2017 in the Village Club

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Preceding the meeting John Amos and Andy Glasspool spoke on behalf of

Kingsclere Fire Station: The team are trying to raise the profile of the Kingsclere Station as recruitment is an issue. Currently the engine is unavailable 50% of the time because there are only 5 crew and 4 are needed to deploy the vehicle.

New ideas for recruitment are being looked at, please could everyone spread the word. An article will be submitted to The Tower and possibly leaflets too. A facebook campaign is planned.

Retained Firefighters receive the same training as regular crew which is 8 days long but can be modular and timing flexible. The retained model is not well understood – one can expect to receive £2000/per annum as a retainer plus disturbance allowance and call outs. Age and fitness do not need to be an issue, help with fitness can be provided and 18 years is the lower age limit. Thursday evenings is training night, the door is always open please come along and find out.

It was recommended the community facebook page is utilised for the recruitment campaign.

PCSO Emma Page: Emma introduced herself as the new PCSO for Kingsclere having been in post for 2 months although she has been a PCSO for 2 years. Emma is aware of the issues in Kingsclere and has been in the village a lot over the last few weeks. Emma is trying to separate the statistics to be more specific to Kingsclere in her newsletters. School parking has been highlighted as an issue and will be monitored over the next few days. PCSO's can't issue tickets but Emma will visit the school and speak to parents parked inappropriately. A session was held with the cubs recently which went well.

OM 11/17 Present: Cllrs: Adams; Bowes; Farey; Mussett; Peach R; Price; Sawyer F; Sawyer J. B.Cllr Don Sherlock.

ACTION

11/17.1 Apologies: Cllrs: Peach N. B.Cllr Ken Rhatigan

11/17.2 Declarations of Interest: 11/17.4.1 FS Village Club Trustee; 11/17.18.1 RP Scout Leader

11/17.3 Minutes:

3.1 Minutes of Ordinary Meeting 30th October 2017 were accepted and signed with one amendment - 10/17.13 1/60th corrected to 1/6th.

3.2 Minutes of General Purposes Meeting 13th November 2017 were accepted and signed.

3.3 Minutes of Finance and Establishment Meeting 20th November 2017 were accepted and signed.

11/17.4 Matters arising:

4.1 10/17.10 Village Club Request for Assistance with Police Lease and Changing to an ICO – the Clerk has contacted HCC for legal advice, there is £110.00 fee and advice has just been received (today) for circulating to all Cllrs ready for January meeting.

11/17.5 Chairman's Remarks:

i) Thank you everyone involved with Remembrance Sunday which was represented wonderfully.

ii) Thank you to the Heritage Association for the WW1 Exhibition and special edition Bed Bug Recorder.

iii) Victor Nicholls visit last week was sadly cancelled – thank you everyone for the preparation before hand.

iv) Chairman attended the AGM for the Kingsclere Community Association on 7th Nov.

v) WW1 2018 Commemoration - 2nd meeting held on 30th Oct.

vi) HWRC at Newtown Road – continue for another year using existing passes so do not throw away.

vii) Planting of the Community Orchard has started – the first 30 trees are in.

viii) The council continues to pursue the issue of the planning granted for the old Catholic Church.

11/17.6 Review of Standing Orders: FS has read through the Model Standing Orders. Two areas that may need closer attention, Staff Matters and Planning. IB will pick up comments from F.S. and review document for January.

IB/FS

11/17.7 BDBC Local Plan Draft Statement of Community Involvement– Public Consultation:

The document detailed everything BDBC will do to engage but lacked what action will be taken with the feedback received.

Cllrs commented on the weighty documents that are time consuming to review with comments submitted having little impact.

Section 6 – What happens with Planning Applications – it appears the decision on an application can be made by one individual. Ward members can request applications are called into Development Control but at the moment Parish Councils cannot, this should be

IB/FS



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requested. The Parish Council cannot appeal a decision but can refer to the ombudsman or request a Judicial Review.

IB and SA will draft a letter of response and circulate to cllrs before submission by 11th Dec.

- 11/17.8 Hampshire Police and Crime Panel 'Cybercrime – Cyber-Enabled Fraud' proactive scrutiny:** This is something the police should be doing. Most of the questions asked are not relevant to the Parish Council. Question 3 – How well has the PCC engaged with residents to enable them to recognise and protect themselves from cyber-enabled fraud? Not very, most information comes from Neighbourhood Watch and Hampshire Alert not from the PCC. The recent Business Connect meeting hosted at the Fieldgate was very successful and the information and support provided by Andy Bates was superb. Clerk to draft a response and circulate.

Clerk

- 11/17.9 BDBC Budget consultation 2018/2019 and proposal for Parish Councils to incur costs relating to by-elections from 2018/2019:** The Clerk spoke on the feedback received from the Parish Clerks and BDBC Liaison Meeting. The Returning Officer who must be independent has the right to claim a fee for elections. This is usually an agreed set fee for the area in consultation with other Returning Officers. The fee's for Parish Elections has been absorbed by BDBC but this is not the case for the other surrounding authorities. BDBC propose to charge Parish Councils for their By-Elections. Cllrs agreed that this could risk stifling parish elections and therefore affecting democracy so the cost should remain with the borough. If the cost is passed to the parish the finances should be passed too as with any devolved service.

Recess Standing Orders were suspended at 20:32:

RE – The lower path at Stokins, near the flats where the path is earth (no longer tarmacked) has an old concrete post sticking out and is dangerous. *Clerk will check this is logged with ROW.*

Clerk

HD – Concerned with the waterways – pond at MHOS is very weedy and rubbish is accumulating; the stream is also becoming clogged in some areas. *Southern Water have promised to clear the stream at their property in January 2018. The Pond is due to be cleared 6th December.*

AD – Concern raised over the lack of action following meetings with the young people. Discussions have taken place with the young people about recent incidents which is destroying confidence in them and the trouble can be isolated to 2 or 3 individuals. It is disappointing that they are being turned away from the Fieldgate Centre. *Users of the centre have heard language that cannot be repeated and the behaviour of some individuals makes them feel very uncomfortable. The KCA are working very hard to make the centre viable and reports from users of feeling threatened and frightened have needed to be addressed. Volunteers are being used to keep the doors locked and unless the anti-social behaviour is dealt with users will stop using the centre.*

SP – Thanks were expressed for Remembrance Sunday. Personal experience – PCC totally void of communication. The cyber crime issue should be dealt with by the Police but much of this type of work is passed to the Special Constables. What has happened to the Youth Club money? The young people need somewhere to go and call their own with the proper support. *Youth Club money is still in the bank, a feasibility study was funded by the PC but the YC have not yet decided on any options. The Neighbourhood Plan has been updated in regards to the provision for Youth.*

Back to Standing Orders 20:50.

- 11/17.10 Review of Budget and Precept Requirements for 2018/19:** The budget is midway through it's preparation and monies have been allocated from the reserves for some projects. Figures so far have been circulated. CM circulated a paper for additional reserves allocation for the Cemetery, Speed Monitoring and Holding Field Carpark. The Cemetery is a core part of council's responsibilities but historically the expense has been grouped with the Churchyard. This is to be split in the future. The speed monitoring equipment should enable more quality data to be submitted to HCC and the Police. SLR's have been seen to change behaviour – average speeds do reduce when in place. The Holding Field Carpark – a good result can be achieved with a lower budget than suggested at FE meeting - £7K.

- 11/17.11 Churchyard and Malthouse Open Space Ground Levelling Quotes:** IB circulated a document detailing the three quotes received with an analysis. The significant variable was the quantity and price of the topsoil. It was agreed that using the analysis to align quotes like for like, quote 3 should be accepted.



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Resolved – Quote 3 to be accepted with a contingency added – Total expenditure approved at £7535.00.

Clerk

11/17.12 **Cemetery Lych Gate Repairs Quote - £525:** GP Committee recommend the quote for £525.00 for repairs to the Lych Gate be accepted.

Resolved – £525 approved for Lych Gate repairs.

Clerk

11/17.13 **Update on Neighbourhood Plan:** The draft SEA has now been received from AECOM and there are no major issues. The group are waiting a response from BDBC. The group are meeting next Monday where the documents should all be ready for signing off.

11/17.14 **County Councillor:** no report.

11/17.15 **Borough Councillor:** For clarification, it is not one person that signs of planning applications, they are reviewed by a panel of planners but are assigned to one officer to be overseen. BCllr's can call an application to committee and if the committee goes against it can be called for inspection. There is a big debate going on about the Budget and election fees. It was disappointing that meeting with the deputy CEO was cancelled. Work continues to pursue for the repairs and maintenance of The Fieldgate Centre to be funded by BDBC and the cabinet member is now onside. There will be boundary changes for 2019, quite a shake up is anticipated, more will be known after midnight when the report is released.

11/17.16 **Rolling List:** The first meeting of the Village of the Year is scheduled for January – Clerk to put the date in the online diary.

Clerk

11/17.17 **Planning Applications:**

17.1 T/00488/17/TCA - 16 Newbury Road – No Objections

11/17.18 **Clerks Report:**

18.1. Grant Application – Kingsclere Scout Group (Beavers, Cubs and Scouts), £200 for Archery Equipment. Clerk clarified that £200 had been requested not £250 as detail on the agenda.

Resolved – Grant £200 to the Kingsclere Scouts (via The Good Exchange for match funding).

Clerk

11/17.19 **Approval of Income and Expenditure:** The accounts have not yet been checked against file so deferred to next meeting.

11/17.20 **Date of next meeting:** Monday 29th January 2018 7:30pm in the Village Club.

11/17.21 **Exempt Business**

To Consider Employing an Assistant Clerk and Appropriate Pay Scale – confidential minutes refer.

Meeting closed at 21:55

Signed:.....Chairman

Date:.....

Signed:.....Parish Clerk

Date:.....