

**Minutes of Kingsclere Parish Council Finance & Establishment**  
**Meeting, held at 7.30pm on Monday 17<sup>th</sup> June 2013**  
**in the Village Club**



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<b>F&amp;E 06/13</b>	<b>Present:</b> Cllrs. Denness (chair); Bond; Farey; Peach; Sawyer: S Thompson (Parish Clerk)	<b>Action</b>
<b>06/13.1</b>	<b>Apologies:</b> None	
<b>06/13.2</b>	<b>Declarations of interest:</b> None	
<b>06/13.3</b>	<b>Minutes:</b> Minutes of the meeting on 18 <sup>th</sup> March 2013 having been signed off at OM 25/03/2013 were reviewed.	
<b>06/13.4</b>	<b>Matters arising:</b> None.	
<b>06/13.5</b>	<b>Internal Audit Review:</b> All points raised by the Internal Auditor and discussed in a meeting with the Clerk on 11 <sup>th</sup> June 2013 were reviewed. Formal report will be received from IA in due course.	
<b>06/13.6</b>	<b>Review of Cash Flow and Budget:</b> All items were reviewed and accounts show that we are currently running at 21% of budget. It was considered that the requirement of a new fence at the Allotment Gardens could adversely affect the budget. Clerk to get quotes for repair or replace of the fence on the northern and eastern boundaries. Further unbudgeted expenditure could be for the Malthouse Open Space which requires a survey to see what needs to be done to bring this back to good order. Cllr Bond to contact Hampshire Wildlife to assist.	<b>Clerk</b>  <b>JB</b>
<b>06/13.7</b>	<b>Review of Financial Regulations:</b> NALC have launched a new Model. It was agreed that The Clerk review this Model in conjunction with our own and bring any recommendations to the next F & E Meeting.	
<b>06/13.8</b>	<b>Date of Next Meeting:</b> Monday 14 <sup>th</sup> October 2013 at 7:30 in the Holding Room at The Village Club	

There being no further business, the meeting closed at 8:15pm

Signed:.....Date:..... Signed:.....Date:.....  
Chairman Parish Clerk