



Minutes of Kingsclere Parish Council Ordinary Meeting OM 11/16
held at 7.30pm on Monday 28th November 2016 in the Village Club

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OM 10/16	Present: Cllrs: Adams; Bowes; Farey; Peach N; Peach R; Sawyer F; Sawyer J.	ACTION
10/16.1	Apologies: Cllrs: Price;	
10/16.2	Declarations of Interest: None	
10/16.3	Minutes: 3.1 Minutes of Ordinary Meeting 31 st October 2016 were accepted and signed. 3.2 Minutes of General Purposes Meeting 14 th November 2016 were accepted and signed. 3.3 Minutes of Finance and Establishment Meeting 21 st November 2016 were accepted and signed.	
10/16.4	Matters arising: 10/16.10 - Clerk to add Village of the Year to the Rolling List	Clerk
10/16.5	Chairman's Remarks: i) Finance – We have received a 33% reduction in our Council Tax Support Grant from the borough (66% in 2018/19 and stopping in 2019/20). As our budget is approx. £60k this will not have a huge impact on the amount residents pay it will be pence not pounds. We are still working on the budget and precept arrangements. ii) Remembrance Sunday – This was the first Armistice Day and Remembrance Sunday since the new name was added to the War Memorial. Thank you to the buglers from Cheam on 11 th . Thank you to the RBL, the Churches and the numerous people in the parade which was impressive. Thank you to Cllr Ray Peach and the team for the road closure. iii) Congratulations to the Kingsclere Players for a very enjoyable Panto which was well attended – the audience were very good in participating too. iv) It was noted whilst at the Panto that the Community Association are working very hard and doing a great job. They have installed a lovely new floor and the program of events past and upcoming is impressive - the centre is certainly alive and kicking. v) Appeal – We have new Parish Paths Co-ordinators and a new Community Speedwatch Co-ordinator but the village is in need of new leaders for Guides and Brownies. If new leaders do not come forward the oldest Brownie Pack (1 st Kingsclere Brownies) will close at Christmas as will the Guides. vi) The Post Office will move to Swan Street Stores in the spring of 2017. This is very disappointing for the village and councillors expressed that it was felt that Post Office Limited had wasted everyone's time with a consultation as they had already made up their mind. We are now working with Borough Councillor Rhatigan with parking. Swan Street Stores will be working on improved access to the shop.	
10/16.6	The Square: The GP committee recommend that the quote for cleaning the bus shelter and the Jubilee lamp at £325.00 is accepted. The quote for the lamp includes rubbing down and repainting the iron work. The stone plinths for the jubilee lamp will be treated with an eco-friendly fungicide before careful washing. Resolved – Bus shelter and lamp to be cleaned at a cost of £325	Clerk
	The War Memorial will be cleaned after the crack has been repaired.	
10/16.7	HCC Statement of Community Involvement: Papers circulated prior to the meeting. The amendments proposed appear to be all presentation orientated rather than changes to policy. Councillors do not have any updates at this time but can email clerk any comments before consultation ends 19 th December 2016.	
10/16.8	Neighbourhood Plan: The draft plan has received a second health check. It will be published in Jan 2017. The six week public consultation will run from 9 th January 2017 until 20 th February 2017 when comments can be received. Any necessary revisions will be made before formally sending to BDBC although BDBC have been consulted along the way. BDBC will check the plan conforms with the Local Plan and then it will be scrutinised by an independent examiner to check both national and EU regulations. Cllrs John Sawyer and Sue Adams are having discussions with BDBC including conversations about maps etc. The Conservation Officer is currently reviewing our Conservation Area Appraisal so the group are monitoring this in case any updates will be required. The chairman expressed thanks to Cllr Adams and the team. The leadership and the quality of the team members has been outstanding.	
10/16.9	County Councillor Report: No report, apologies received from Cllr Chapman	
10/16.10	Borough Councillors Reports: Cllr Ken Rhatigan had sent an update on the HWRC permits – an announcement is expected 1 st December and the permits should follow shortly after. Cllr Rhatigan will be working on parking issues now it is confirmed that the Post Office will move.	



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Recess proposed at 8:00pm:

TS – Churchyard – The PCC are in support of a low level hedge on the Malthouse Openspace boundary. It is possible that an enthusiastic working party could action some of the work. The GP committee have agreed the idea of bringing the two areas together. There has also been a conversation about introducing more benches and therefore encouraging more use of the area to discourage anti-social behaviour in the area. Better sightlines would also improve the use as the whole area would become more visible. It is hoped work can commence before March but permissions need to be sought from BDBC. The project will also require careful management as there are some planning conditions applied that are binding in how the area can be maintained.

AG – Are the council aware of the restrictions on commercial vehicles using the HWRC's – Yes. Speedwatch – email communication between the PCSO and new co-ordinator indicate that the team will be out again soon. There are concerns about the response previously received from the police but the chairman confirmed that reports from neighbouring parishes are that support from the Police has improved

AD – Supports the idea with the Malthouse Openspace and the project is ideal for a community working party. Thank you Cllr Adams for the leaflet in the tower regarding the NP which will be of great value with the upcoming referendum. The Litter Warden does a fantastic job but could shop keepers be asked to help by tidying the pavements outside their premises.

HD – A couple have volunteered to take on the Parish Paths Co-ordinator role and a meeting has been set up for January which will include looking at the shed. Yesterday's group was 13 strong which enabled two teams to work, one by Nutkins farm and the second at Foxs Lane.

DT – Would CPRE be able to recommend stonemasons for the war memorial work?

JB – Would the HCC Conservation Officer be able to help with stonemasons?

AG – At 7pm and 9pm one evening dogs were seen to be exercised on the Holding Field – the clerk has already reported this to the Dog Warden and Community Safety Patrol in Basingstoke.

Back to Standing Orders 8:23pm.

10/16.11 Rolling List:

Recreation Ground Play Area – Cllr Bowes reported that the project started 3 years ago and little had happened. In order to make some immediate improvements some equipment has been identified as suitable for refurbishment and repair. The initial project was looking to cost £40k + and it is now looking that we might be able to achieve something much cheaper by only replacing some equipment but still introduce some new pieces in the empty corner of the fenced area. One quote has been received for refurbishing the swings and the slide. Cllr Adams and the clerk have met with two more suppliers – they were not keen on refurbishment but would quote for revamping the swings. Neither wanted to quote to refurbish the slide. Cllr Bowes to have another conversation with the BDBC Assessors as to the viability of the slide. The council looked at possibly of agreeing a £2000 budget for the swings but decided to defer to GP – an extra-ordinary meeting may be called as there are not meetings in December.

Resolved – Project to be deferred back to GP for further consultation (3 for, 2 against, 3 abstain)

WW1 Commemoration – Working towards some events for 2018 to mark the end of the great war. A village feast would be lovely but may not be possible in November. Cllr Fiona Sawyer is looking for volunteers/groups to start working on some event planning.

Emergency Plan – Cllr Clive Mussett is now working with Stuart Morgan from HFS and it is planned to have a draft ready January 2017. Fortunately having gone through the process of Risk Assessment, Kingsclere can be considered to have only moderate to low risks.

10/16.12 Planning Applications:

12.1 16/04128/HSE – Beech House, Newbury Road – No objections

12.2 16/04005/HSE – 46 Garrett Close – concerns raised about dormer windows on a corner plot. BDBC do not normally have any objections to velux roof windows but tend to have a consistent view of reluctance on increasing roof lines. Objections raised – over mass of property, oversight/overlooking of other properties and inconsistent with previously allowed permissions in area/road.

10/16.13 Clerks Report:

13.1 Mayors Carol Service invitation for Saturday 10th December



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- 13.2 Hampshire Playing Fields Association invitation to AGM 9th December
- 10/16.14 Approval of Income and Expenditure:** The accounts for November were agreed and signed off.
- 10/16.15 Approval of Quarterly Bank Reconciliation:** Figures for quarter ending 30th September were agreed and signed off.
- 10/16.16 Date of next meeting:** Monday 30th January 2017 7:30pm in the Village Club.
- 10/16.17** It was **resolved** that in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude public and press for discussions regarding Neighbourhood Plan – Pre-submission Draft where publicity might be prejudicial to the special nature of the business.

Main meeting closed at 20:51 – Council reconvened for Part 2 at 21:00

Neighbourhood Plan – Pre-submission Draft:

Thanks were expressed again to the team for a very professional job. The project started 25th March 2013 when it was announced that Kingsclere would be required to provide 50 new houses. The group have met monthly since then and have drawn in some fabulous people to help including some professional expertise. The job tonight is to consider and then accept or not the proposed plan. The council need to be confident that the process to reach the draft plan has integrity and clarity, personal views are less important. Opposing sites would be opposing the plan. The plan needs to be coherent, fair and robust enough for residents to make a decision at the referendum.

Q – What would happen if a complaint was made, could it be upheld, are there any weaknesses in the plan?

A – The process that the group have gone through with consultation throughout via public meetings, monthly PC meeting updates, questionnaires and Parish Assemblies should be robust enough. Businesses have also been contacted and invited to contribute.

Q – Is the site selection criteria water tight?

A – Criteria were established using guidance from Planning Aid and BDBC and ours were more robust particularly with weighting. The process involved both empirical evidence for criteria and public consultation for weight.

Cllr Adams highlighted that we can add projects to the plan, there is only one at the moment for traffic and parking.

It was agreed that the council need to promote the mitigating evidence.

It was commented that in the business world, millions of pounds are spent with much less care than the team have invested in the Neighbourhood Plan.

It was proposed the Kingsclere Parish Council adopt the plan as it is presented today.

Resolved – Draft Plan accepted.

Meeting closed at 9:40pm

Signed:.....Chairman

Date:.....

Signed:.....Parish Clerk

Date:.....