



Minutes of Kingsclere Parish Council General Purposes Committee Meeting
GP 03/18 held at 7.30pm on Monday 12th March 2018 in the Village Club

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		ACTION
OM 03/18	Present: Cllrs: Adams; Farey; Mussett; Price.	
03/18.1	Apologies: J.Sawyer; I.Bowes; N.Peach. It was resolved that Cllr Mussett would take the Chair.	
03/18.2	Declarations of Interest: 03/18.8 Holding Field Trees - AP – Tennis Club Member	
03/18.3	Matters arising: 3.1 02/18.6 – Pillar Box – Clerk contacted Royal Mail – Ref 1-3878908182. A phone call was received today from the Street Furniture team. It was highlighted that the Pillar Box previously in George Street had been removed and the capacity with the current post boxes was insufficient for the village demands. There is currently not a post box outside the new Post Office as there is insufficient room on the pavement outside but there is room on The Square opposite the Church. The call has now been passed to Distribution Centre for review. The question was raised as to how far the PC take this matter – another village has been successful with an online petition for one and therefore if unsuccessful with the current request, item to be reported back to OM. 3.2 02/18.7 – Lengthsman – works requested have been scheduled with the exception of some signs which are attached to lampposts or are illuminated and the lamppost in North Street. The lengthsman is not permitted to work on anything which is electrified. More items required for April submission. An email has been received from the lead parish (St. Mary Bourne) proposing changes to the scheme. Clerk to check how many hours the £1k budget allows. It was suggested that a list is generated of possible works for the year and submitted to ensure all of our allocated hours are used up. Possible works to consider - Repairs to Damaged Verges; Installation of Dragons Teeth in Newbury Road by Tower Hill Court (extend existing provision) – spare dragons teeth are stored in the shed. 3.3 02/18.11 – Old Telephone Box for Defibrillator – It was suggested at the last meeting for the existing facility to be publicised on Notice boards, in the Tower, at the Fieldgate Centre and possibly the Village Club (permission to be sought). Refer to OM.	Clerk
03/18.4	War Memorial Repairs: Further conversations have occurred with the WMT – a new quote has been requested with the specification outlined. This can be submitted direct to WMT with out the need for a new professional grant application for approval.	Clerk
03/18.5	Anchor Road Car Park: A survey is to be done to ascertain how the car park is currently being used. Parking restrictions of up to 3 hours during the day would be sufficient to prevent it being used as a park and ride if the evidence supports this. It was questioned whether we should agree what the parking arrangements should be in the village to support the local businesses - what outcome we hope to achieve? The weather has not been conducive for collecting data this month. SA to organise.	SA
03/18.6	Public Space Protection Orders: SA contacted BDBC and is awaiting a call back from the officer concerned. BDBC already have a few areas in the borough where PSPO's are in place – a PSPO could enable instant fines for dog fouling.	SA
03/18.7	Roller Banner: The proposed list was reviewed - lampposts to be removed as they are managed by HCC, cleaning of road signs also as this work is actioned under the lengthsman scheme. Item to be rolled over to next meeting when IB is available.	IB
03/18.8	Holding Field Trees: The clerk has contacted the tree wardens who have no immediate concerns. Some work may need to be delayed until after nesting season – Clerk to obtain detailed quotes so that work can be separated if necessary. Planning permission to be sought once quotes received detailing suggested works.	Clerk
03/18.9	Parking on Grass Verges: Clerk to write to Sovereign, Vivid, BDBC and HCC to express the problems with parking on grass verges and request something is done. Clerk to check with HCC for permission to extend the dragons teeth on Newbury Rd by Tower Hill Court.	Clerk
03/18.10	WW1 Centenary – Commemorative Benches and Bins: Clerk has investigated and can find no alternative supplier for similar benches or bins. Crown Green was suggested as a suitable location for a bench, bins were not considered desirable for a memorial. Clerk to liaise with RBL about locating a bench near their garden.	Clerk
03/18.11	Churchyard – Compost Request for Church Flowers and Memorial Area: A resident has emailed the clerk requesting PC permission for a new compost area in the Churchyard. The PC maintain the churchyard but it is for the church to give permission as landowner. CM contact St. Mary's.	CM
03/18.12	Notice Signs for Open Spaces: IB has seen example signs in Hook for Open Spaces - defer to next meeting when IB will be available.	IB



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- 03/18.13 BDBD Draft Supplementary Planning Documents on Design and Sustainability, Housing and Parking Standards:** SA circulated comments on the Parking Standards prior to the OM. In order to prevent a future situation similar to the recent experience with the the Catholic Church conversion it is suggested that buildings built before parking regulations were in place should not be able to offset parking requirements on hypothetical spaces that would have been present if the property had been built post regulations. A clause needs to be included to clarify that garages of a certain size that qualify as a parking space will not be permitted a conversion without the provision of parking space. Clerk to send comments to BDBC. Clerk
- Housing Standards – pg9 para 2.10 “council” should be changed to “Local Planning Authority” and include Town/Parish Councils; pg22 para 2.70 – after this SPD – add “and made NPs”; pg24 para 2.73 – “However...” statement advertises a loop hole for developers to avoid providing affordable homes so should be removed.
- 03/18.14 Emergency Plan:** Item to be added to OM agenda in April. The PC have no statutory obligation to provide one, nor is funding available to produce. The Borough and County do have a responsibility and advise that the PC can help by providing a Resilience Plan, which is useful for very local issues. The PC are already covering most things but there are a few additional actions that need to be considered to reduce risks. CM produced a document highlighting hazards, the risk and impact - items with a blue bar are identified for the borough. It is not yet known how the borough emergency plan is triggered. A Resilience Plan pack will be distributed to Cllrs before April OM. CM
- It was suggested we feed-back on recent events to relevant authorities. At the presentation by the Fire and Rescue Service at the APM 2015 ‘Grab Bags’ were on offer – where can we get them? Could we add to #7 – HCC responsible for filling grit bins and should there be an item for ‘Cyber Attack’ - #13. Refer to OM for April 2018.
- 03/18.15 Local Government Ethical Standards: the Committee for Standards in Public Life calls for evidence:** Nil response.
- 03/18.16 Highways issues:** Newbury Road Hedge has now been cut, a reasonable job but it will regrow quickly. The hedge opposite Garrett Close has been cut also. Clerk to continue to promote for residents to log their own calls to the relevant agencies in Tower. Clerk
- Two major pot holes need logging with HCC– Knowle Crescent, outside McColls.
- 03/18.17 Rolling List:** Clerk
- 17.1 Malthouse Open Space – NP requested item – defer to next meeting. Clerk still to arrange quotes for clearing the nettles.
- 03/18.18 Planning Applications:**
- 18.1. 18/00565/HSE - 17 Hardys Field – No Objections
- 18.2. T/00108/18/TCA - 46 Swan Street – No Objections
- 03/18.19 Date of next meeting:** Monday 9th April 2018 7:30pm in the Village Club.

Meeting closed at 21:28

Signed:.....Chairman Date:.....

Signed:.....Parish Clerk Date:.....