



**Minutes of Kingsclere Parish Council Finance & Establishment Meeting,
held at 7.30pm on Monday 10th November 2014 at the Village Club**

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F&E 11/14	Present: Cllrs. Denness (chair); Farey; Peach; Sawyer: S Thompson – Clerk	Action
11/14.1	Apologies: None	
11/14.2	Declarations of interest: None:	
11/14.3	Minutes: Minutes of the meeting 20 th October 2014 signed off at OM 27 th October 2014 were reviewed.	
11/14.4	Matters arising: None	
11/14.5	New Financial Regulations: The revised Financial Regulations, adapted from the new NALC Model October 2014, and recommended by HALC, were fully reviewed and appropriate changes to reflect KPC's limits and conformity to our Standing orders were agreed. It was agreed that these be presented with the changes to the next available OM Meeting to be adopted as our new Financial Regulations. Cllr Peach asked for clarification on the Parish Council's status as a Holding Trustee for The Village Club and how that may impact on the new regulations. Clerk will clarify.	Clerk
11/14.6	Budgetary Requirements for 2015/16: Budgets for GP Committee; Allotments; General Grants; Neighbourhood Plan; Volunteer of the Year; the Annual Report; were considered and set. Ratification will be sought at OM. Further discussed were possible financial contingencies required for the Library Start Up; Public Toilets (2016); Recruitment Advertising and the requirement for building in a three year forecast to our budgets.	
11/14.7	Precept and Parish Grants: The timetable for the Parish Grant and Precept arrangements, as laid out by BDBC were discussed. Not all their figures will be available until 9 th February 2015. It was reported that the Limited Grant is expected to remain at £1,100; the CTS is expected to be passed on to parishes again next year and Maintenance Grants are not expected to change from last year levels. The Litter Warden Grant is however still under review and expected to rise slightly in line with the minimum wage increase in October. Taking all these matters into consideration it was agreed that an increase in our Precept of 2% be recommended to Members at the next full council meeting on 24 th November 2014. It was further agreed to recommend KPC claim the £1,100 Limited Grant	OM
11/14.8	Additional Meeting: It was unanimously agreed to hold a further F&E meeting on Monday 19 th January 2015, when all B&DBC's figures are available. This will enable the Committee to assess any changes that may impact on our own Precept request and budgets.	
11/14.9	Date of Next Meeting: Monday 19 th January 2015 7:30pm in The Holding Room at The Village Club.	

There being no further business, the meeting closed at 9:05pm

Signed:.....
Chairman

Date:.....

Signed:.....
Parish Clerk

Date:.....