



**Minutes of Kingsclere Parish Council Finance & Establishment Meeting,  
held at 7.30pm on Monday 11<sup>th</sup> November 2013 at the Village Club**

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<b>F&amp;E 11/13</b>	<b>Present:</b> Cllrs. Denness (chair); Bond; Farey; Peach; Sawyer: S Thompson (Parish Clerk)	<b>Action</b>
<b>11/13.1</b>	<b>Apologies:</b> None	
<b>11/13.2</b>	<b>Declarations of interest:</b> None: It was noted that all Councillors present had signed the form and been granted Dispensation under Section 31(4) of the Localism Act 2011, valid until election date in 2016; in order to be able to discuss the Precept Request.	
<b>11/13.3</b>	<b>Minutes:</b> Minutes of the meeting on 14 <sup>th</sup> October 2013 were reviewed.	
<b>11/13.4</b>	<b>Matters arising:</b> None.	
<b>11/13.5</b>	<b>Review of Rents &amp; Fees:</b> <ul style="list-style-type: none"> <li>i. Allotments Fees are covering general maintenance but money needs to be found for larger projects. It was proposed and unanimously <b>agreed</b> that an increase of £1.00 per rod on allotment rents be implemented from January 2014.</li> <li>ii. It was further proposed and <b>agreed</b> that a sum equivalent to the increase is set aside each year as ring fenced funds for repair or maintenance to the perimeter fence and for any future projects.</li> <li>iii. Clerk to get quotes for repairs and/or new fencing where needed.</li> </ul>	<b>Clerk</b>
<b>11/13.6</b>	<b>Finalise Budgetary Requirements for 2014/2015:</b> <ul style="list-style-type: none"> <li>i. Current ring fenced funds were considered. Funds currently ring fenced include The Enborne Valley Trust Fund; Neighbourhood Plan Grant &amp; S106 Sport Grant. Planned expenditure include Cemetery Safe Path; On-going funding of the production of our Neighbourhood Plan and new Goal Posts at the Recreation ground.</li> <li>ii. It was proposed that we add ring fenced budgets for: <ul style="list-style-type: none"> <li>a) the Allotments as set out in 11/13.5.11 above</li> <li>b) the replacement and repair of the Dell Recreation ground play equipment, starting with a contribution of £500 in 2014/15 and increasing year on year as funds allow.</li> </ul> </li> <li>iii. It was unanimously agreed that we set a GP budget of £2000 (with a remit of a maximum spend of £250 per project)</li> </ul>	
<b>11/13.7</b>	<b>Precept and Grant for 2014/2015:</b> <ul style="list-style-type: none"> <li>i. It was unanimously <b>agreed</b> to increase the Precept by 1% for 2014/15.</li> <li>ii. It was unanimously <b>agreed</b> to request the full Council Tax Support grant of £3,778 (<i>amount subject to final confirmation from Government</i>)</li> <li>iii. It was unanimously <b>agreed</b> to request the limited general admin grant of £1,100</li> <li>iv. It was unanimously <b>agreed</b> to accept the Parish Funding Grant of £4,381 (towards landscape maintenance costs)</li> </ul>	
<b>11/13.8</b>	<b>Banking Arrangements:</b> <ul style="list-style-type: none"> <li>i. The proposal to open a second bank account to safeguard funds was discussed and unanimously <b>agreed</b>. Having researched various accounts on offer by various providers it was agreed that we should open a Community Account with Barclays.</li> <li>ii. It was agreed that £20k from our co-operative current account be used to open this account</li> </ul>	<b>Clerk</b>
<b>11/13.9</b>	<b>Date of Next Meeting:</b> Monday 17 <sup>th</sup> March 2014 at 7:30 in the Holding Room at The Village Club	

There being no further business, the meeting closed at 8:25pm

Signed:.....Date:..... Signed:.....Date:.....  
Chairman Parish Clerk