



Minutes of Kingsclere Parish Council General Purposes Committee Meeting

GP 06/18 held at 7.30pm on Monday 11th June 2018 in the Village Club

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GP 06/18	Present: Cllrs: Bowes; Farey; Mussett; Peach N; Price; Sawyer J. Cllr Bowes was nominated and unanimously elected as Chairman	ACTION
06/18.1	Apologies: Cllr Adams.	
06/18.2	Declarations of Interest: 06/18.3.2 Allotments - IB NP AP; and 06/18.11.2 Tennis Club Application - AP;	
06/18.3	Matters arising:	
	3.1 05/18.5 Roller Banner: New wording circulated with a photo prior to the meeting. A budget of £200 was agreed. Banner to be ready for Church Fete.	IB
	Resolved - £200 budget agreed for a new Roller Banner	
	3.2 05/18.8 Allotments: £20 cash had been put through the letter box of the Clerks home on 9 th June 2018 for plot 11. Clerk to write to tenant with a 7 day notice to produce the signed agreement or the plot will be re-let. The £20 will be held in the office and if agreement not received, tenant to collect.	Clerk
	3.3 05/18.9 Old Telephone Box for Defibrillator: new notice signs have been produced but the copyright for the image (standard defibrillator sign) needs to be checked before printing and laminating.	CM
	3.4 05/18.10 Anchor Road Car Park: Letter drafted and ready to go to BDBC for the proposed consultation. The wording is consultative and not weighted to any particular outcome. Fly-tipping – the clerk had been struggling with getting some fly-tipping removed from the car park. The land registry title was ordered which clearly showed the land belongs to BDBC.	CM
	3.5 05/18.13 Walkers are Welcome: The Walking Group have been contacted by SA. JS has had a problem with the contact details for the person in Whitchurch. Contact to be attempted through the Clerk at Whitchurch.	JS
	3.6 05/18.14 Grass Verge Signs: not completed yet - add to Rolling List.	CM
06/18.4	Commonwealth War Grave: – Churchyard Memorial for Pvt. Cramp: The Commonwealth War Grave commission would like to install a memorial for Pvt. Leonard Albert Cramp, 497210, London Regiment in St.Mary's Churchyard. We are asked to approve.	
	Resolved - Committee approve.	Clerk
06/18.5	Recreation Ground Trees: Tree Wardens do not see a need to remove at this time but note that the trees will become large. They could be hedged or thinned to one tree and allowed to mature. If they are removed a replacement tree needs to be planted in line with the Neighbourhood Plan policy. Clerk to arrange a quote from our contractors for removal. Resident to be informed of price and that the council would be looking to seek recovery of the cost.	Clerk
06/18.6	War Memorial: Clerk still needs to contact the WMT with the new quote for the survey. The WMT need to see evidence of the quote so the Clerk will need to explain the council's calculation. The work is unlikely to be completed by November 2018 because the grant process for repairs takes three months.	Clerk
06/18.7	Notice Signs for Open Spaces: The wording for two notices has been prepared one for Holding Field and another for the Recreation Ground. Cllrs to consider the wording ready for the next GP meeting.	All
06/18.8	Parish Office Sign: Two signs, one for front door and one for the office door both in white acrylic with Times New Roman font. The front door sign to be the same size as village clubs on no. 35. Clerk to send details to the Village Club. Expenditure of £158 approved. It was noted that the front door requires attention. The Village Club have contacted the conservation officer about replacing it but were advised that they should try and maintain it. CM to offer help to VC to facilitate replacing the door and frame.	IB/Clerk/CM
	Resolved - £158 budget agreed for two signs.	
06/18.9	WW1 Centenary Benches: The regular contractor is reluctant to install a bench in The Square due to the possibility of underground services. Clerk has tried BDBC but not received information on who could help facilitate. HCC may be more appropriate to ask for advice. It was suggested that the MHOS may be suitable as the area is a contemplative space. We already have a restored double sided bench ready to install in the MHOS. Existing bench to be removed and area to be marked out for the double sided bench and WW1 bench.	Clerk
	Resolved – WW1 Memorial bench to be located in the MHOS.	



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- 06/18.10 The Dell Steps to Recreation Ground:** The bank, which had previously been cut away at, has been reinstated. The Land Registry Titles show that the adjacent property ends at their gate. The Recreation Ground is not currently digitally registered and needs to be – NP to do index map search. Clerk to provide maps from Parish Online and check for documentation in the archives. NP/Clerk
- 06/18.11 Holding Field**
- 11.1 Car Park Development –** An aerial shot has been taken and the ground plan prepared. Two quotes have been sought and a third is being looked into. Planning is not needed but there is a fee for this to be confirmed in writing therefore an appointment will be booked with Planning Officer to discuss the plans thoroughly. Work is intended to be started in the summer holidays to minimise disruption. It was reported that a Bowls Club representative had spoken to a Cllr about concerns with the white lorry that parks outside the Bowling Club building. CM to contact the PCSO for advice on this matter CM
- 11.2 Tennis Club Application –** Progress is being made with grant applications. The item is now in the hands of the Tennis Club. A LIF application is planned to be made in autumn and the club feel more positive now about the outcome.
- 06/18.12 BDBC – Notification on Street Trading Consent – 18/00646/FSTRAD –** no objections.
- 06/18.13 Public Space Protection Orders –** A table summarising the current orders and the proposed changes was circulated. It was agreed that the Recreation Ground; Longmeadow Open Space; St. Marys Churchyard; The Fieldgate Centre (non-playing areas); The Fieldgate Centre (playing areas) and all the fenced children's Play areas should remain unchanged. MHOS and Cemetery to be changed to mirror the Churchyard. Fieldgate Centre to be removed. Allotments – currently "Dogs on leads if directed. No dogs" which is ambiguous – change to "Dogs on leads – paths. No dogs – growing areas. Dog fouling." agreed. Holding Field – currently "Dogs on leads if directed. No dogs" which is ambiguous. It was proposed the orders are changed to just No Dogs as this was the original intention in 2010 when introduced and what is currently imposed - Vote: 5 for, 1 against.
- Resolved –** Change Allotments to Dogs on leads – paths. No dogs – growing areas. Dog fouling. Change Holding Field to No Dogs. Change MHOS and Cemetery to Dog Fouling. Dogs on leads all times. 3 dogs maximum. Clerk
- Clerk to check action with BDBC
- 06/18.14 Highways Issues:** None
- 06/18.15 Rolling List:**
- 15.1 Community Orchard –** There is currently no fence between the orchard and the houses. Clerk to arrange quotes for a post and wire fence with access gate (for mowing and maintenance) and a footpath gate.
- Tree and shrubbery border between allotment and orchard is overgrown – Clerk to arrange a quote for cutting back on the orchard side. Grass will need cutting more regularly from next year – to be discussed with the Mowing and Maintenance Schedule when preparing for tender (tender due March 2019). Clerk
- 06/18.16 Planning Applications:**
- 16.1 18/01481/HSE - 2 South Road – no objection
- 16.2 18/01519/HSE - 23 King John Road – no objection
- 16.3 18/01587/LBC - 14 George Street – no objection
- 16.4 T/00216/18/TCA - 24 Swan Street – no objection
- 06/18.17 Date of next meeting:** Monday 9th July 2018 7:30pm in the Village Club.

Meeting closed at 21:30

Signed:.....Chairman Date:.....

Signed:.....Parish Clerk Date:.....

Distribution: Cllrs: Adams; Bowes (Chairman); Farey (ex officio); Mussett; N Peach; R Peach; Price; F Sawyer & J Sawyer (ex officio). Notice Board.