



# Minutes of Kingsclere Parish Council Ordinary Meeting OM 04/17

held at 7.30pm on Monday 24<sup>th</sup> April 2017 in the Village Club

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		ACTION
OM 04/17	<b>Present:</b> Cllrs: Adams; Bowes; Farey; Mussett; Peach N; Peach R; Price; Sawyer F; Sawyer J.	
04/17.1	<b>Apologies:</b> Cllrs: C.Cllr Chapman; B.Cllr Rhatigan.	
04/17.2	<b>Declarations of Interest:</b> None	
04/17.3	<b>Minutes:</b> 3.1 Minutes of Ordinary Meeting 27 <sup>th</sup> March 2017 were accepted and signed. 3.2 Minutes of General Purposes Meeting 10 <sup>th</sup> April 2017 were accepted and signed. <i>Cllr Peach R arrived at 19:35</i>	
04/17.4	<b>Matters arising:</b> 03/17.19.2 – SLCC Membership was £157 not £139 as thought due to the clerk's salary entering a new band. <b>Resolved</b> – Additional £18.00 agreed	
04/17.5	<b>Chairman's Remarks:</b> i) Thank you Tom Sneyd and all those who have helped with MHOS clearance ii) Thank you to Amigo and Bernard Ross for the splendid work cleaning the Jubilee Lamp and Bus Shelter. iii) A reminder to everyone that the Annual Parish Meeting and the Annual Meeting of the Parish Council is to be held on 15 <sup>th</sup> May 2017. It would be good to see as many as possible at the meeting as this is the Parishioners opportunity to meet and question those involved with the running of the community. iv) LIF (Local Infrastructure Fund) applications – BDBC have received bids from the KCA, the Sports Clubs at The Fieldgate, the Youth Club and Busy Bees. The money available does not match the applications received and a more joined up approach to the application process would be beneficial. v) BDBC are undertaking a review of the Conservation Area, further information will be forthcoming. If anyone has anything to suggest or any issues on the matter please forward them to the Clerk. vi) Work is underway to investigate a Skate Park/Ramp. This is currently being led by A.Denness and P.O'Leary.	
04/17.6	<b>Brown Signs:</b> The Business Networking group have made a tentative inquiry to the PC for Brown Signs. Standing Orders were suspended at 19:40 for audience participation. Andy Bates, Chairman of the KCA spoke on behalf of the Business Networking Group who meet monthly at The Fieldgate Centre. The group had commented on the amount of passing traffic along the A339 that could potentially increase footfall to the village centre and the businesses if they could be encouraged to visit. The Fieldgate would be ideal for parking which is already signed as the overflow parking for the village. J.S. commented that parking is being looked at again by the PC and residents may have noticed the increased Traffic Warden activity over recent weeks – enforcement is a problem with the timed bays already in place. F.S. advised that the regulations for Brown Signs are very tight so thought needs to be put into what we could request. S.A. the Conservation Area proposal and the Brown Signs proposal is something that could be included in the NP. J.S. and S.A., working on behalf of the NP sent out over 100 invitations to businesses for a meeting but only 6 turned up, it is pleasing to hear that a Business Networking Group is operating successfully now. Clerk to send the contacts obtained at that time to the group. C.M. is the PC invited to attend? A.B. yes, please do. The matter is to be referred to GP for further discussion – Clerk to investigate Brown Signs in preparation.	
04/17.7	<b>Internal Audit – Terms of Reference:</b> Papers were distributed to Cllrs prior to the meeting. <b>Resolved</b> – Terms of Reference approved and signed – to be reviewed in 3 years, February 2020 OM in preparation for March FE Review of the Effectiveness of Internal Audit.	
04/17.8	<b>Housing White Paper:</b> As a non-planning authority, Cllrs agreed there was little that the PC could comment on with the exception of Q12 “Do you agree with the proposals to amend the National Planning Policy Frame work to: ...” which covered Neighbourhood Plans. <b>Comments:-</b> i) The document is lacking on the subject of the rental market; ii) There is no mention of any strategies for penalising businesses etc who buy up swathes of developments as an investment and leave properties empty; iii) There is no mention of protection for leaseholds – recently builders have been	



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known to sell on leaseholds to 3<sup>rd</sup> parties who then increase the ground rent substantially. Some leaseholders are seeing rents increasing by 10% year on year.  
iv) Concern is raised over hidden policy reforms within the document, eg CIL. The indication is that CIL is due to be reformed – what does this mean? CIL is particularly important and beneficial to the smaller communities, especially those developing Neighbourhood Plans.

Clerk to draft PC response and circulate.

04/17.9

**Holding Field Hire Contracts for Circus and Fair:** Papers circulated to Cllrs prior to the meeting. Amendment requested to section on Risk Assessment – add “Copy to be provided if requested.”

**Resolved** – Events Licensing Policy and Guidance adopted with amendment above.

04/17.10

**Update on the Neighbourhood Plan:** The group last met on 3<sup>rd</sup> April and individuals are looking at sections ready for compiling into one document. Some of the comments received from the consultation will be included. A meeting was held with officers from BDBC on 6<sup>th</sup> April which was very productive and BDBC are helping the group moving things on to the next stage. It has been established that as BDBC has a confirmed 5 year supply of housing so there is no need to put reserved sites into the plan (which was requested by some developers). Some of the policies within the draft NP are likely to be made into Projects rather than Policies in the final version. The group next meet on 4<sup>th</sup> May.

The Conservation Area Review information will be shared with the Heritage Association when it becomes available on 28<sup>th</sup> April.

S.A. will be doing a presentation on the NP process for Ecchinswell Annual Assembly on 10<sup>th</sup> May.

04/17.11

**County Councillor Report:** Apologies sent – no report

04/17.12

**Borough Councillors Reports:** D.S. CIL – K.R. is keeping an eye on what is happening with CIL – D.S. will find out what is meant by reform.

**Recess proposed at 20:11**

A.B. There is a higher chance of success with LIF if applications are co-ordinated and therefore demonstrate that full consultation has occurred. Although the PC is outside the process that is administered by BDBC could the PC be facilitators in helping the co-ordination of groups and the applications. There are lots of rumours about applications but little is known about the individual applications and what they are actually for – in some instances, locations are uncertain.

J.S. Item to be added to APM agenda.

K.G. The Youth Club will share information once their ideas are sorted but it is not complete at this stage. It is acknowledged that there are a few issues with some teenagers currently. The Youth Club is extending the age range of the current arrangements to cater for young people up to 16years. For the 16-18years a project is being investigated with the Fire Service. The Skate Park is good news for the young people. The Youth Club is not responsible for the anti-social behaviour of young people around the village and should not be blamed.

A.B offered to host an event at The Fieldgate “All about Youth” to facilitate conversation with young people – the PCSO and the Youth Workers to be invited.

J.S. highlighted that the vandalism we are seeing is caused by a minority of young people.

A.D. has spoken to a number of young people who are clear in what they want, are sensible and positive. A sizable number of youth could be encouraged to attend “All about Youth”. Public Toilets – the ladies had been vandalised, what is happening? The Clerk has not had anything reported to the office for follow-up. D.S. will look into what is happening at the borough with repairs.

K.G. what is happening with the slide that is closed – I.B. confirmed it is now open and the swings have also been repaired, BDBC inspected this morning and all signed off OK. Cllr Bowes was thanked for his work in the Recreation Ground Play Area.

**Back to Standing Orders 20:31.**

04/17.13

**Rolling List:**

13.1 WW1 Commemorations – to be removed from Rolling List. Poppies have all been sown, they could not be scattered along the A339 as Highways would have needed to send out a team for this at a cost of £500/day. Item to be added to the agenda for discussion in September 2017 for an event November 2018.

13.2 Emergency Plan – The Critical Contact List is currently being updated – revisit



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item in July 2017.

13.3 Village of the Year – there are 2 competitions running, HALC (which Kingsclere won in 2003) and a national one. The HALC competition is now sponsored by Fuller and entries to be completed by 21<sup>st</sup> July. There are a number of categories, each with a chance to win £100. The national competition will feature on Channel 4, hosted by Penelope Keith with a chance to win £10,000. As the PC currently has a lot going on this year is too soon – 2018 or 2019 were considered but 2018 preferred. To be added to the agenda for the APM.

**04/17.14**

### **Planning Applications:** None

Cllrs are disappointed with some of the applications the PC has objected to but have been granted – The Plot at Handycross being the latest. The Planning Officer agreed that the permission should be refused but this was over ruled by the Planning Panel Committee. The property was outside the SPB and within the AONB yet managed to get through. It is also disappointing that despite the time the PC spent considering and then commenting an acknowledgement has not been received advising us on the matter.

Standing Orders suspended for Borough Councillor to speak:-

D.S. The Development Control Committee were unanimous in their support of the application and reasons were given. Back to Standing Orders.

Clerk to seek out the minutes of the meeting.

**04/17.15**

### **Clerks Report:**

15.1 HALC and NALC Affiliation Fees for 2017/18 - £658.00

**Resolved** – renew for the next year.

15.2 Grant Application from Victim Care Service - £100.00 – supporting evidence recorded 30 Kingsclere residents had been supported.

**Resolved** – Grant Victim Care Service £100.

15.3 CPRE – Invitation to AGM on Saturday 6<sup>th</sup> May in Winchester – no cllrs available to attend.

15.4 Letter of Appreciation from Kingsclere Branch RBL for the support from the PC.

15.5 Letter of Thanks from Kingsclere Bowling Club for their grant.

**04/17.16**

**Approval of Income and Expenditure:** The accounts for April were agreed and signed off.

**04/17.17**

**Approval of Quarterly Bank Reconciliation:** Agreed and signed off.

**04/17.18**

**Date of next meeting:** Monday 22<sup>nd</sup> May 2017 7:30pm in the Village Club.

Meeting closed at 21:07

Signed: ..... Chairman Date: .....

Signed: ..... Parish Clerk Date: .....