



Minutes of Kingsclere Parish Council Ordinary Meeting OM 03/20 Held at 7.30pm on Monday 23rd March 2020 in the Village Club

As apologies had been submitted by the Chairman and Vice Chairman, members present elected Cllr. Ian Bowes to Chair the meeting.

OM 03/20 – Present:

Cllrs: Bowes; Peach N; Peach R; Price. BCllr Rhatigan. Clerk – Porton.

03/20.1 – Apologies:

Cllrs: Adams; Farey; Sawyer F; Sawyer J. BCllr: Kinnear. Admin Assistant.

Resolved: All apologies accepted.

03/20.2 – Declarations of Interest:

None.

03/20.3 – Minutes:

3.1 Minutes of Ordinary Meeting 24th February 2020 were accepted and signed.

3.2 Minutes of General Purposes Meeting 9th March 2020 were accepted and signed.

03/20.4 – Matters Arising:

None.

03/20.5 – Chairman's Remarks:

We are in an emergency situation countrywide with coronavirus and gratitude is expressed to all those who have stepped up to help in the village. Please can a message be put out through Social Media and the Website expressing the thanks of the Parish Council.

Positive feedback has been received about the cutting of Holding Field hedge which has made the open space more visible.

03/20.6 – Annual Assembly 23rd April 2020:

In light of current position with coronavirus (Covid-19) it was decided to postpone the Annual Assembly. Assembly to be rearranged when further updates are received from central government.

Resolved: Annual Assembly postponed until further notice.

03/20.7 – Internal Audit:

Two quotes have been received. It was decided to accept the cheapest quote

Resolved: Accept quote and instruct Farsight Consulting as the Internal Auditor

03/20.8 – Insurance Renewal:

The council are in a LTA with Came and Company. Documentation circulated prior to the meeting and it was agreed that no changes are required.

Resolved: Accept the renewal arrangement without change

03/20.9 – Covid-19 Contingency Planning:

9.1. Delegation of Essential Decisions to the Clerk:

The following proposal was made and seconded:-

"In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. Such decisions will be made where possible after consultation with members by email. The clerk will further consult with the chairman as necessary. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be notified to councillors on the day the decision is made and reported to the next council. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place."

Resolved: Unanimously accepted to adopt resolution as detailed above.

9.2. Protecting Staff and Public Opening:

Public opening has been suspended and a notice has been placed on the door advertising how to contact the council. The Clerk and Admin Assistant are working from home wherever possible. Cllrs informed the Clerk that should a notice come from central government that everyone should stay at home then the Litter Warden should be advised not to work.

9.3. Planning Application Comments and Objections:

The Clerk suggested that until further notice and meetings return to normal that all Planning Applications are reviewed by the Planning Panel via email for the Clerk to respond.

Resolved: Planning comments to be submitted following email consultation with Planning Panel

9.4. Identifying, Monitoring and Supporting Vulnerable Individuals in the Community:

The council is very impressed with the way residents have responded to volunteering to help those in need. The government has promised support so there will be processes to apply for financial relief. The borough is also looking at ways to support the community and anyone in need can be directed to Basingstoke Voluntary Action (BVA). The Kingsclere Volunteers Group for Covid-19 should liaise with BVA to join up services.

03/20.10 – Great British Spring Clean:

The Great British Spring Clean has been postponed by Keep Britain Tidy who are now aiming to do a September Clean. It was agreed to postpone the Kingsclere Spring Clean until September. Admin Assistant has already advertised this on Social Media and edited the posters around the village. The Chairman, Clerk and Admin Assistant decided prior to the meeting to write to entrants of the Poster Competition telling them the results. These were due to be announced at the Spring Clean event however it was felt September was too long to ask them to wait. Admin to post certificates later this week.

03/20.11 – County Councillor:

No report.

03/20.12 – Borough Councillor:

Coronavirus Measures - 1.5 million people across the country will be receiving letters from central government this week advising them to stay at home. Food parcels will be arranged for these individuals, organised by central government but co-ordinated by HCC. Initially the parcels will not be tailored for individual needs but can be applied for later. It is recommended everyone stays at home where possible and with the news that the Prime Minister will be making an announcement at 8:30pm today, further restrictions are expected. £200,000 has been made available in the borough for community hubs. Taxis in the borough are being used to deliver prescriptions. Where possible council employees are working from home. The benefits department is contactable for advice on 0 hrs contracts and unemployment. Rough sleepers have all be offered B&B accommodation – the most vulnerable are being looked after. Parking restrictions are being relaxed – particularly for NHS workers. Jobs are available in local supermarkets. Provision will be made for the effects of social isolation. The waste and recycling crews will be prioritising black bins – the brown bins/green sacks for garden waste will no longer be collected after this week.

Recess: No members of public in attendance.

03/20.13 – Planning Applications:

13.1. 20/00503/LBC The Millers House 18 Swan Street – No objections.

03/20.14 – Clerk's Report:

14.1. Grant Application from Victim Support for £100:

Resolved: Grant £100 to Victim Support

14.2. Grant Application from Kingsclere Cricket Club for £1000 towards a New Wicket Mower:

Resolved: Grant £1000 to Kingsclere Cricket Club on the proviso that the club offer some "Open Day" events when public gatherings can resume.

14.3. Grant Application from Kingsclere Village Club for £250 towards Energy Efficiency Measures:

Resolved: Grant £250 to Kingsclere Village Club

03/20.15 – Approval of Income and Expenditure:

The accounts for 24th February 2020 to 23rd March 2020 were agreed and signed off.

03/20.16 – Date of next meeting:

The Council agreed to suspend all meetings until further notice.

Resolved: Meetings Suspended until further notice

Meeting closed 20:12

Signed:.....Chairman

Date:.....

Signed:.....Clerk

Date:.....

Distribution: Cllrs: S Adams; I Bowes; M Farey; C Mussett; N Peach; R Peach; A Price; F Sawyer and J Sawyer.
Noticeboard; Website: www.kingsclere-pc.org.uk.