



Minutes of Kingsclere Parish Council General Purposes Meeting GP 05/20
Held at 7.30pm on Monday 8th June 2020
Using Zoom Online Meeting Software

GP 05/20 – Present:

Cllrs: Adams; Bowes; Farey; Mussett; Peach N; Sawyer J. Clerk – Porton; Admin Assistant – Read.
1 member of the public.

05/20.1 – Apologies:

Cllr Price.

05/20.2 – Declarations of Interest:

05/20.8 – Allotments – NP.

05/20.3 – Matters Arising:

None.

It was agreed to take item 11 next as the member of the public wished to speak regarding item 11.1.

05/20.11 – Planning Applications:

11.1. 20/00983/HSE & 20/00984/LBC – Priors Mill, North Street:

The resident wished to discuss their planning application. The application has been refused once before and this new application is a modified version taking into consideration the points and issues raised previously. The resident wished for KPC's input and feedback to ensure they could make the proposed design as acceptable as possible. It was noted that KPC had no comments or objections to the original application and do not have any comments or objections to this current one. The resident explained that they wish to make the property into a functioning family home while preserving its character and history, however it is the view of the Georgian Society that because this property was once a small mill it should therefore remain a small property. It was noted that this property has been previously altered and added too throughout its life and the resident wishes to bring the original features, which have fallen into disrepair, back to a standard that would be expected for this property. The plans were shown to Cllrs and it was noted that all proposed works are located at the back of the property, would not be visible from the front, and would not affect the original Georgian facade. Both planning applications, the previous one and this current one, are compliant with the Neighbourhood Plan and the Conservation Plan. Cllrs agreed that Kingsclere Parish Council do not consider the proposed works in this planning application damaging to the conservation area.

11.2. T/00184/20/TCA – Trevally House, 7 North Street:

Comments: It is good the tree will be replaced. Please wait until September to cut the hedge.

05/20.4 – Recreation Ground:

4.1. Play Area Fencing:

There was a short discussion about whether or not this area needs to be fenced and the different options available to KPC including hedging and different fence materials. It was noted that there is no legal requirement for this area to be fenced but it was agreed it should be due to loose dogs being permitted on the Recreation Ground and safeguarding risks around having a hedge in a play area. NP has investigated if the quotes received are appropriate for the materials used and is waiting to receive a quote from a metal works company for metal fencing. It was agreed that as long as any fence installed meets all the statutory requirements for play area fencing, it does not need to come from a play area specialist company. IB and CM to investigate prices from normal fencing companies and bring quotes to next GP.

Action: IB, CM. Next GP

4.2. Ash Trees Cut Down Without Permission:

It was reported to KPC that a number of trees on the Recreation Ground had been felled. After investigation by the Clerk, these were found to be nine former mature ash trees at the rear of two residential properties. The trees had been professionally felled leaving stumps with copper pipes inside them to ensure the stumps die. Previously the Clerk had received email correspondence from a resident at one of these properties requesting the felling of the trees as they claimed they were damaging their fence, KPC found no evidence of this. This request was discussed by GP in September 2018, [Minutes reference: GP 09/18.5](#). The resident had asked permission to remove the trees themselves but KPC did not give permission for this due to liability concerns. The resident was informed of KPC's decision and was sent quotes for KPC to remove the trees. The Clerk received no further communication from them. Safety concerns were raised over the stumps that remain. Clerk to investigate quotes to ground the stumps down, it was noted this would be more difficult and more expensive due to the copper pipes now in the stumps. The issue of possible future liability issues was raised due to the trees not being felled by a KPC instructed contractor, it was agreed to raise this issue with HCC's legal department and seek advice. Since the trees were KPC owned, KPC could sue persons

responsible and claim for trespassing and criminal damage. In September 2018 GP it was agreed that these trees, if felled, should be replaced and the cost be met by the householder. There was a short discussion about where to plant replacement trees and what type of trees to plant. Suggestions of hedging along the fence line at the bottom of the Recreation Ground, or mature trees between the play area and the football field were considered. It was agreed that KPC should recover the cost of replacement trees and the grounding of the stumps from the persons responsible. KPC at this time cannot prove who is responsible for the trees being felled however it was agreed KPC need to investigate who is responsible. Clerk to write to residents along the boundary fence near to the felled trees and ask if anyone has information, as a first step.

Action: Clerk.

4.3. Safety Surface Beneath the Climbing Frame:

KPC was informed that some of the rubber slabs under the climbing frame have shifted and need repairing. IB has the correct materials and equipment so will see if he can complete the works. This issue will be raised at next GP if IB cannot complete the works and quotes to complete the work needs to be sourced.

Action: IB.

05/20.5 – Swan Street & Pound Green Parking:

Pound Green is identified as a green space in the Neighbourhood Plan. The Clerk has received communication from HCC Legal Department confirming HCC own Pound Green and the triangle of land adjacent to the Stream and #70 Swan Street. It was agreed KPC need to decide if it wishes HCC to either restore the triangle of land by the stream to a green space or turn it into a proper parking area. It was agreed to take no action at this time due to the wider circumstances but to review it in 6 months. It was noted that some residents have started to park on the grass area opposite the bottom of Bear Hill (Pound Green) and safety concerns were raised regarding this as it's a steep grassy slope. KPC stress that it tolerates parking on the triangle of land by the stream but does not tolerate parking on the slope of Pound Green.

Action: Jan GP

05/20.6 – Cemetery:

6.1. Request for Full Plot for an Infant:

Rules and Regulations state that a half plot for a child under 3 years is free. A family requested a full plot for the burial of an infant. It was agreed the Council would still offer this full plot for free with the understanding that if a full burial were to happen in this plot in the future then costs would be applicable at that time. Clerk to inform family.

Action: Clerk.

6.2. Non-Compliant Memorials:

The Clerk reported that a number of non-compliant memorials are now in the cemetery. It was noted this is an ongoing problem but is new to the area currently in use for new graves. Examples of non-permitted installations including curbs around graves, plants, and stones were given. A Cllr asked why families had not been contacted regarding existing non-compliant memorials before, the Clerk stated that this was before her time as Clerk and that there are records that a previous Clerk had contacted families regarding this. While this is a sensitive matter, it was agreed the Clerk would write to all families of non-compliant memorials and ask them to resolve the issues. A copy of the rules and regulations, which families agreed to and which states what is and is not permitted, was suggested to be included with the letters. As this is a mowed cemetery it was noted that non-compliant memorials make it difficult for contractors to complete required works.

Action: Clerk.

6.3. Business Rates:

The Clerk was contacted by an officer from BDBC enquiring if KPC own the cemetery, as no business rates are being paid. The Clerk is unsure if KPC or St Mary's Church own the cemetery and is investigating.

6.4. Annual Memorial Testing:

After annual memorial safety testing, seventeen memorials were found to have safety problems. It was agreed to review the maximum memorial height permitted while the review of the Rules and Regulations is underway to see if this needs changing. Clerk to write and inform families that memorials need repairing.

Action: Clerk.

05/20.7 – Bridge Over Stream at Malthouse Open Space:

It was reported that two boards in the bridge over the stream at the MHOS are rotted and need replacing. Some boards have previously been replaced. It was agreed to source quotes for two replacement boards.

Action: Clerk

05/20.8 – Allotments:

8.1. Drug Litter by Memorial Bench:

KPC received communication from a resident informing KPC there was drug litter found by the memorial bench by the allotments and asked if KPC would consider removing this bench as a deterrent. Cllrs have

investigated and concluded that the litter in question was rizlas and filters used for smoking. KPC will not remove this bench as all community facilities would need to be removed for this deterrent method to be effective and KPC cannot remove facilities used by everyone without substantial reason.

8.2. AMG Newsletters and Mailings:

It was suggested the Clerk create an AMG email account for the purposes of sending out AMG newsletters and AMG requested communication to plot holders. This was agreed.

8.3. Requests From AMG:

Following a plot inspection by the AMG, the AMG requested the Clerk send 'weedy' letters and letters regarding piles of rubbish on plots to some plot holders. The AMG also enquired why plots were not being reallocated. The enquiry regarding reallocation of plots was addressed by the Clerk, informing the AMG that KPC are following advice from BDBC and the National Allotment Society (NAS) stating reallocation of plots should not take place during the Covid-19 pandemic. The AMG requested KPC reconsider this decision as this was merely advice. It was agreed KPC would continue to follow advice from BDBC and the NAS, stating no reallocations of plots and no plot inspections should commence during the Covid-19 pandemic, and that the AMG should not conduct plot inspections during this time. The Clerk and Cllrs are monitoring the allotments at this time and will refer any issues to KPC if needed. It was noted the reasons listed by the AMG for why letters were required has been investigated by the Clerk and Cllrs, and it was agreed there are inconsistencies with how the AMG assess the requirement for letters. It was agreed the Clerk would not write to any plot holder regarding the state of their plot during the Covid-19 pandemic. It was agreed that at a suitable time, once government restrictions permit, KPC should have a meeting with the AMG to discuss these issues, how the AMG is being managed, and how the AMG is meant to work with KPC. It was agreed KPC need to review how the allotments are managed.

Action: Clerk.

8.4. Clerk's Update:

It was reported the toilet block has been fixed. Three plots are available to be allocated. There are nine people on the waiting list.

05/20.9 – Gailey Brook Riparian Duties:

KPC has repeatedly written to Southern Water (SW) regarding the build-up of plants and sediment on SW owned land at Gailey Brook which is now blocking one of the channels under the bridge. KPC has had no response from SW. Clerk to write informing that if no reply is received within 14 days of the letter, KPC will report SW to the Environment Agency. Clerk to contact HCC regarding removal of plants and debris on the other side of the bridge which is HCC owned.

Action: Clerk.

05/20.10 – Traffic Calming Measures:

Cllr Adams has received a partial reply from HCC regarding KPC's queries as discussed at May OM. In this partial response, part of the traffic survey which was completed on Winchester Road was quoted. KPC has never seen the results of the traffic survey and was not informed it had taken place. Cllr J Sawyer has drafted a letter to Cllr Humby expressing surprise and disappointment that this traffic survey had been completed without KPC being informed and stating that KPC wish to receive a full report. It was agreed that until KPC receive a full response from HCC regarding the queries raised, no decisions on traffic calming measures works can be made. It was suggested that once KPC receive the results of the traffic survey, they are shared with the Police and Crime Commissioner. It was noted the 40mph and Kingsclere signs on Winchester Road are not as clear and visible as they should be and that vegetation needs cutting back around them. This is the landowners' responsibility. Clerk to write and inform landowners.

Action: Clerk.

05/20.12 – Date of next meeting:

Monday 13th July 2020 7:30pm using Zoom Virtual Meeting Software unless government restrictions in place for Covid-19 are lifted, in which case normal meeting procedures will resume in the Village Club.

Meeting closed 21:46

Signed:.....Chairman

Date:.....

Signed:.....Clerk

Date:.....

Distribution: Cllrs: S Adams; I Bowes; M Farey; C Mussett; N Peach; R Peach; A Price; F Sawyer and J Sawyer.

Noticeboard; Website: www.kingsclere-pc.org.uk.