



Minutes of Kingsclere Parish Council General Purposes Committee Meeting  
GP 05/18 held at 7.30pm on Tuesday 8<sup>th</sup> May 2018 in the Village Club

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		<b>ACTION</b>
<b>GP 05/18</b>	<b>Present:</b> Cllrs: Adams; Bowes; Farey; Mussett; Peach N; Price; Sawyer J.	
<b>05/18.1</b>	<b>Apologies:</b> None	
<b>05/18.2</b>	<b>Declarations of Interest:</b> 05/18.8 Allotments: IB; AP; NP – Plot Holders. 05/18.12.3 Tennis Club Application: AP Tennis Club Member.	
<b>05/18.3</b>	<b>Matters arising:</b> None	
<b>05/18.4</b>	<b>War Memorial:</b> Clerk has received a quote from another surveyor. Site visit, inspection and to provide advice as necessary on structural aspects of the repairs - suggest budgeting 1 day of input at hourly rate of £90+VAT. Travel would be charged at £0.65 per mile. If detailed remedial works specifications or drawings are required then this would most likely incur additional time input, approval would be sought before progressing beyond the initial inspection. It was agreed another day be added to the suggestion and estimated cost submitted to the War Memorial Trust.	Clerk
<b>05/18.5</b>	<b>Roller Banner:</b> The suggested list of items to include was circulated prior to the meeting and reviewed. It was agreed to remove itemised list from Village Assets and just leave the header. The PC logo needs to be digitalised. Photos have been previously supplied by the photo club with permission to use. NP to supply.	NP/IB
<b>05/18.6</b>	<b>WW1 Centenary Benches:</b> The Clerk has contacted the RBL who are meeting tonight. However, an email response suggested that locating on Crown Green may limit future events and would The Square be suitable. Location still to be decided. Approval of expenditure to be referred to OM and Clerk to obtain a quote for installation.	Next OM /Clerk
<b>05/18.7</b>	<b>Notice Signs for Open Spaces:</b> Hook PC have signs up at their open spaces and a photograph of their sign was shown. It was agreed the signs would be good idea – wording to be approved. It was suggested the notice starts with a welcome and then outline rules of use. Item to be brought back to next meeting.	IB/ Next GP
<b>05/18.8</b>	<b>Allotments:</b> 8.1 Payment Outstanding for One Plot – despite contacting existing plot holder the rent has not been paid nor the Tenancy Agreement returned. Clerk to write letter advising all items of property to be removed and the plot to be reallocated. Notice of two weeks from the date of the letter. 8.2 Water Trough and Lids – Advice from BDBC suggests lids are not required but we should consider testing the water periodically for Legionella. Lids will not be replaced. When the water was turned on, one tank leaked. Plastic padding was investigated for a repair but the base of the tank was too far gone. A new tank has been installed at the cost of £345, approved by the Clerk as the matter was urgent. <b>Resolved</b> - Expenditure of £345 for a new water tank including installation approved retrospectively. It is reported that the Tenants very pleased.	Clerk
<b>05/18.9</b>	<b>Old Telephone Box for Defibrillator:</b> Item raised due to concern over the current location of the defibrillator and whether residents know where it is. The location has now been advertised in The Tower. Clerk to ask The Tower if a note could be included in the Information Directory on back cover. A metal cabinet would cost £440 plus installation if the device was to be relocated. Concern was raised over relocating the existing device in case someone went to the Fire Station expecting to find one. It was agreed that signs should be put up wherever possible - in the shops, chemist and on noticeboards showing the location (with map). CM to produce A4 signs and laminate. The village “First Responders” have set up a Facebook page – NP will see if they can include a notice.	CM/NP
<b>05/18.10</b>	<b>Public Space Protection Orders:</b> It was agreed that the “No Dogs” on the Holding Field should remain until the development project is agreed, to avoid the possibility of reversing a decision. The orders are confusing at both the Holding Field and The Fieldgate Centre. The “No dogs on the playing fields” is not being enforced. The Community Orchard needs to be added as this land was acquired after the initial orders were introduced. Email comments before the next meeting. NP will look into changing the orders and remove any ambiguity. An example “Dog Responsibility” was shown but it was felt this might confuse the issue so would need to be carefully designed and placed.	NP
<b>05/18.11</b>	<b>Anchor Road Car Park:</b> Four days of monitoring has now taken place demonstrating that some vehicles are parked all day. There is currently no restriction on 6 of the bays in The Square or in the Car Park. The objective is to see if there is a pattern of cars blocking spaces for visitors to the village centre. Time limited parking is required to enable visitors	



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and hence improve opportunities for the businesses in the centre . Consultation should take place on any changes to the parking provisions to ensure considerations are balanced and therefore reduce implementation issues. It is noted that unloading lorries cause additional problems with parking and traffic flow – should marked unloading bays be considered. CM to write a proposal and seek approval from BDBC before going to public consultation.

CM

**05/18.12 Holding Field:**

12.1 Trees – Ongoing action for clerk.

Clerk

12.2 Car Park Development – Initially it was planned to temporarily open the gate during the summer to allow additional parking on the field, to see what effect that would have on the parking issues for the school. However, this could leave an opportunity for travellers to gain access to the field so the suggestion has been amended. Bollards and gate to be relocated to the outline of the proposed additional parking. Following a review, then look to get quotes for scalplings etc for a more permanent parking surface. Detailed plans to follow. It was noted that bollards should be spaced to enable the width of a double buggy/pushchair.

CM

12.3 Tennis Club Application – The club have submitted a grant application to the PC for renovating the surface of the courts. It was highlighted that the allotments are required to be self-funding and policy should be consistent. The club is closed, only open to members. Concern is raised over the refurbishment cost for only a 3 year life span which does not appear to be cost effective.

The club are liaising with a coaching company – if 20 children are interested then the company will provide free coaching for a year. An application is being submitted for LTA (Lawn Tennis Association) membership. This will make booking the courts to non-members feasible and therefore widen the community benefit. Concerns raised, highlighted by previous funding applications, are being addressed.

Opening the club to wider use including the school is desirable. The wider development opportunity was discussed, as proposed in the Holding Field Project which would open up more funding including CIL. The LTA may be able to provide funds for resurfacing courts. The Tennis Club would prefer to have covers and floodlights but the short-term survival needs still need to be met for the longer term goals to be achievable and worthwhile. Costings and specification for new location needs to be assessed and a proposal drawn up. A plan for the club is required to set out how short, medium and longer term improvements to the courts enables a coherent approach for the development of the facilities and club..

More applications for funding need to be made. The 'Good Exchange' program should be explored for matched funding.

**05/18.13 Walkers are Welcome:** This is a national scheme which both Whitchurch and Overton have joined. For not a vast amount of work Kingsclere could join which would be a benefit to the businesses. It would also be a benefit to the Village of the Year application. There is an application process and businesses would need to be involved. SA will email the Walking Group for involvement. JS will set up meeting with Whitchurch contact.

JS/SA

**05/18.14 The Dell Steps to Recreation Ground:** A request from residents has been received to make some changes to the steps leading from The Dell into the Recreation Ground. Inspection has revealed that the bank immediately adjoining the steps has been hacked away at. Work is currently occurring at the neighbour's property and we will be able to measure the exact width of the access to the properties concerned when the fence is reinstated. The land ownership needs to be established - NP will source Title Plan from Land Registry.

NP

Title Plans for all PC Land should be requested from Land Registry – agenda item for next GP.

Next GP

**05/18.15 Unauthorised Development and Encampments Consultation:** The consultation has been reviewed and it was agreed the PC should respond to questions 6 and 7. The police currently do not have enough powers to deal with unauthorised encampments and should be given more. Clerk to respond.

Clerk

**05/18.16 Resilience Plan:** Comments received so far will be incorporated – please send any further comments to CM. Some points need to be clarified for The Fieldgate Centre. When all updates have been incorporated the document will be brought back for review and publication.

CM/All



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**05/18.17 Street Champions:** In order to facilitate prompt reporting of highways issues, it was suggested certain areas/streets be allocated to volunteers. It was noted that the ramps in Fieldgate Drive need repainting which belongs to BDBC.

**Resolved** - It was agreed to allocate the following roads to Cllrs: NP - Ashford Hill Road; JS - Swan St and Foxs Lane; AP - George Street; CM - Newbury Road (to A339 only) and IB - Basingstoke Road.

**05/18.18 Grass Verge Signs:** Parking on grass verges continues to be a problem especially around the school where motorists are even parking on the triangle of green outside the entrance, in front of the noticeboard. Signs could be placed on vulnerable verges to attempt to nudge behaviour. A sample of the proposed material for signs was shown which could display graphics and communication including both ours and the school logos. The borough is supportive.

**Resolved** – A budget up to £200.00 was approved for signs.

**05/18.19 Lengthsman:** Items for the lengthsman job schedule - Dragons Teeth in Newbury Road; School sign requires re-fixing; broken sign on Sydmonton Road; No entry signs on Crown Green still require cleaning. Clerk to check on previous works.

**05/18.20 Highways issues:** Pot hole outside George and Horn – NP; Flood on A339/ Basingstoke Road – IB; Drain at the bottom of Swan Street – JS.

**05/18.21 Rolling List:**

21.1 Malthouse Open Space – Volunteers group will come and inspect. BDBC revised management plan needs actioning – clerk to contact (ask BCllr for assistance). Wild flower area in Churchyard needs to be cut – Clerk to remind contractors. The bank needs to have some more seed and nettles cleared – contractors to be contacted.

21.2 The Square – Roses have been planted, there are a few left over for the other border. Daffodils to be removed from under one of the roses. The information board need replacing.

**05/18.22 Planning Applications:** None.

**05/18.23 Date of next meeting:** To be agreed at the Annual Meeting of the Parish Council on 14th May 2018. Provisional date Monday 11th June 2018, 7:30pm in the Village Club.

Meeting closed at 22:16

Signed:.....Chairman

Date:.....

Signed:.....Parish Clerk

Date:.....