



Minutes of Kingsclere Parish Council Ordinary Meeting OM 10/17  
held at 7.30pm on Monday 30<sup>th</sup> October 2017 in the Village Club

Page 1 of 3

**ACTION**

- OM 10/17 Present:** Cllrs: Adams; Bowes; Farey; Mussett; Peach N; Peach R; Price; Sawyer F; Sawyer J.
- 10/17.1 Apologies:** Cllrs: C.Cllr Tom Thacker; B.Cllr Don Sherlock.
- 10/17.2 Declarations of Interest:** FS and Clerk 10/17.10 – Village Club Trustees
- 10/17.3 Minutes:**
- 3.1 Minutes of Ordinary Meeting 25<sup>th</sup> September were accepted with one amendment – Recess “*the crime is*” changed to “*where people are most at risk*” - and signed.
- 3.2 Minutes of General Purposes Meeting 9<sup>th</sup> October 2017 were accepted and signed.
- 3.3 Minutes of Finance and Establishment Meeting 16<sup>th</sup> October 2017 were accepted with one amendment – Present “Peach R” removed – and signed.
- 10/17.4 Matters arising:** None
- 10/17.5 Chairman’s Remarks:**
- i) Remembrance Sunday Arrangements – the Chairman has liaised with the Kingsclere branch of the RBL and the Wreath has been obtained. Volunteers for the closing of the road is in hand. Meet at 24 Swan Street at 10:45 to take part. Congratulations to the RBL on an excellent start to the Poppy Appeal.
- ii) JS and FS attended the Annual Forum for the NWD AONB – the keynote speaker this year was Bill Bailey. An inspirational talk was given on “The Ridgeway” which included highlighting the benefits to health walking provides both physically and mentally. It would be nice to see a “Walking for Health” Group start in the village. Information was provided on the “Walkers are Welcome” scheme which Kingsclere should consider joining as it should not be too onerous a task and many of the requirements can already be ticked off.
- iii) The WW1 Commemoration 2018 group will meet for the second time tomorrow at the Methodist Hall.
- iv) The Chairman requests that Cllrs ensure that when corresponding with outside organisations as a representative of the Council that all Cllrs are copied in on the matter. There have been incidents where Cllrs have entered into correspondence and later discovered that there have already been communications with another Cllr.
- v) Congratulations to the Photo Club on their exhibition and FOSM on hosting the Art Exhibition.
- vi) Congratulations to The Fieldgate on their successful LIF application.
- vii) On 23<sup>rd</sup> November, the BDBC Deputy CEO, Victor Nicholls will be visiting the village – meet at 10am.
- viii) The new PCSO’s were unable to attend tonight’s meeting but we are in contact with them. PC Evans has been seen on the beat last week and has assured us that the PCSO’s will be available for introductions when shifts allow.
- ix) The planning application for the Catholic Church has been approved despite there being no provision for parking. Cllrs find this extraordinary as this goes against BDBC’s own planning criteria.
- BCllr KR spoke on the matter – The planning was approved based on the existing use, a Church could be used 7 days a week less than being requested for the alteration. If not approved, BDBC would have lost on appeal. The conditions are currently being drawn up – Traffic Monitoring has been requested. It was noted that the on street parking bays were taken into consideration for the application and these are restricted to one hour during the day. Head of Planning, Mike Townsend has been consulted. Concern is raised by Cllrs that this approval does not result in perversely affecting any changes to parking restrictions the PC may request in the future.
- Advice to be sought from HALC on if and how the PC could appeal this decision.
- x) Coming up this month – KCA AGM, KHA WW1 Exhibition, Training – ‘The council as an Employer’ is there anyone available to attend this Thursday for 2hrs?
- 10/17.6 BDBC Request for information to Justify S106 Contributions on Parish Land:** IB has prepared data on the spreadsheet provided by BDBC, identifying 5 areas for improvements and one area (The Holding Field) with 3 projects. SA suggested adding picnic tables into The Holding Field project. NP highlighted the need to include a provision for Youth eg “Chat Shack” as identified in the Neighbourhood Plan. IB to update and distribute revised list. Clerk to send revised list to BDBC tomorrow.
- 10/17.7 Review of Standing Orders:** FS had been through the existing SO’s and highlighted typing errors and one section that needs a complete re-write. Clerk has obtained model SO’s from NALC which are more modern than the current/adopted version. IB and FS agreed to compare the two documents for further review at the November OM.

Clerk

IB/Clerk

IB/FS



Minutes of Kingsclere Parish Council Ordinary Meeting OM 10/17  
held at 7.30pm on Monday 30<sup>th</sup> October 2017 in the Village Club

Page 2 of 3

**10/17.8 Approval of Draft Neighbourhood Plan:** JS requested a summary of major changes. SA first outlined the current status of the project. The Plan is at the Regulation 15 stage where the public consultation comments are recorded with details of what actions were taken. Changes – Infill sites has been renamed to sites within the SPB; K2 and K4 have been amalgamated; Density policy has been removed as intension absorbed by other policies; New policy, K10 Broadband added; VF has added more details for Green Spaces; an SSR has been done and is included for Yew Tree Farm; some projects have been included/extended.

The group is still waiting to hear from BDBC about permission to dedicate some of their land as Green Spaces. The Tower Hill Residents Association have been involved with deciding which of their Green Spaces should be dedicated as such.

Cllrs are very impressed with the work completed by the Neighbourhood Plan Group.

**Resolved** – Plan approved for submission to BDBC (unanimous)

**10/17.9 Review of Budget and Precept Requirements for 2018/19:** The FE Committee met in October (minutes distributed) meeting again in November and finally January for Precept requirement. There is a long wish list to consider for the budget, some of which can be allocated from the reserves. The internal auditor has remarked on the reserves level and the justification for maintaining the precept at the current level. JS requests Cllrs consider the projects allocated to them and the funding requirements – to be discussed at the next GP ready to report to FE. Firmer figures to be provided including possible finance available from other resources eg BDBC/HCC/other grant providers. It was highlighted that some of the areas managed by the Council by regular maintenance should be considered for some additional funding in order to bring them up to a better standard eg Cemetery. Speeding was noted as an area of concern and funding from the Council may be required to engage other agencies help. Data is needed and some priorities to be set.

All

**10/17.10 Village Club Request for Assistance with Police Lease and Changing to an ICO:** The Council are asked to consider signing the lease for the Police Office in the Village Club. This is because the Management Trustees are not a legal body in their own right and therefore would need to sign as individuals.

Clerk

**Resolved** – Council will sign the lease for the Police Office if required

The 2<sup>nd</sup> part of the request is to consider giving permission for the charities status to be changed to an Incorporated Charitable Organisation. Questions were raised as to why were the Council requested to be Custodian Trustees, eg is it to protect the property from sale. What safeguards are in place for the facility. The KCA have changed to an ICO on advice from BDBC as it gives the Trustees more security. The current advice from the Charity Commission is to change from unincorporated to incorporated. Advice to be sought from HCC on the matter.

**Recess Standing Orders were suspended at 20:45:**

DT – What is the current status on permits for the HWRC at Newtown Road? Several trees have been taken down in Love Lane (near the school on the footpath), do the Parish Council know anything about this? *No, Clerk will investigate.*

Clerk

SP – A letter has been sent to all Parish Councils in the Borough about the issues with policing in the rural areas as highlighted at the previous meeting. Would the Village Club premises not revert to the family? *No, remaining funds on dissolving the charity would go to the Church.*

TS – What is the situation on clearing of Gailey Brook which is becoming clogged?

*Riparian duties – the adjacent landowner is responsible to the middle of the stream – properties requiring letters should be highlighted to the Clerk for a letter. A shopping trolley has been dumped in the lake – already removed this afternoon.*

**Back to Standing Orders 20:52.**

**10/17.11 Update on Neighbourhood Plan:** Covered under item 10/17.8

**10/17.12 County Councillor:** No report.

**10/17.13 Borough Councillor:** In light of the situation with the Catholic Church, if the PC object to any planning applications, please email KR details so that they can be reviewed. LIF – of £890K available funding, Kingsclere secured £177,300 which is much more than 1/6<sup>th</sup> share – well done to The Fieldgate Centre and Busy Bees Playgroup. There is another round for LIF in January so keep up the good work, DS and KR are keen to get our share of the funds and good proposals get good results.

Hannah Golding - IT and Broadband, has been asked to look at our Ward – people are needing better speeds, how can we upgrade?



Minutes of Kingsclere Parish Council Ordinary Meeting OM 10/17  
held at 7.30pm on Monday 30<sup>th</sup> October 2017 in the Village Club

Page 3 of 3

The deputy CEO visit – make sure we feed in our items, he is coming to hear our story. Permits for Newtown Road HWRC have been approved and will hopefully be ready for 1<sup>st</sup> December. They have been approved in the budget for 2 years but will only be printed for 1 year (the budget could be changed). BDBC are currently in the process of a land valuation and catalogue which is causing delays in approving the Green Spaces – KR will see what can be done but it should not affect the NP (it did not affect Whitchurch).

**10/17.14 Rolling List:**

14.1 Volunteer of the Year - A meeting had been booked for October but the article, although submitted was somehow missed out of The Tower so had been rescheduled for November. The article for November's Tower also had a problem – most of it was included but the paragraph containing the date of the meeting had been removed as some point during either the layout or editing process. The Clerk has emailed the editors for an explanation.

SA/Clerk

The meeting will now need to be rescheduled (for a third time) for January.

14.2 Emergency Plan – The document is now ready to be published although there are still a couple of contact numbers we are waiting for. It is a living document and therefore contacts can be added as they become available.

CM

**10/17.15 Planning Applications:**

15.1 T/00428/17/TCA - 3 Kingsclere House Stables, Foxs Lane – no objections.

15.2 17/03394/ADV - The Star Inn, Newbury Road – comments – Cllrs agree with the point raised by the neighbour regarding the current restriction on the hours that the Star may be illuminated. This is to facilitate the behaviour of nocturnal animals. The Local Plan acknowledges light pollution (para. 6.107) and states that proposed and existing artificial lighting schemes have to consider the impact and conform to recognised guidelines. The application is supported with this caveat.

15.3 17/03350/LDEU - Summerhurst Farm, Plastow Green – no comment as this is outside of our area.

15.4 T/00417/17/TCA - Hopkins Cottage, Newbury Road – concerns raised over the application stating the trees were subject to TPO's but this has been checked and they are not, therefore no objections.

15.5 17/03285/LDPO - 43 Newbury Road – no objections.

15.6 17/03254/LBC - 46 Swan Street – no objections.

**10/17.16 Clerks Report:**

16.1 Invitation to HALC AGM – Saturday 4th November 2017 – SA, JS and FS attended this last year and found it very informative but are unable to attend this year.

16.2 CPRE - Request for financial support – a £50 additional contribution was made last year and we already pay a membership subscription. It was agreed that no additional contribution would be made this year.

**10/17.17 Approval of Income and Expenditure:** The accounts for October were agreed and signed off.

**10/17.18 Approval of Quarterly Bank Reconciliation:** The bank accounts for 30<sup>th</sup> September 2017 were reconciled at £100,515.23 - agreed and signed off.

**10/17.19 Date of next meeting:** Monday 27<sup>th</sup> November 2017, 7:30pm in the Village Club.

Meeting closed at 21:20

Signed:.....Chairman

Date:.....

Signed:.....Parish Clerk

Date:.....