

**Minutes of the General Purposes Committee Meeting GP 02/17 of  
Kingsclere Parish Council held at 7.30pm on  
Monday 13<sup>th</sup> February 2017 in the Village Club**



**Page 1 of 2**

- GP02/17 Present Committee Members:** Cllrs: Adams; Bowes; Farey; Mussett; N Peach; Price; J Sawyer. Clerk: L Porton.
- 02/17.1 Apologies:** None
- 02/17.2 Declaration of Interest:** Bowes, Peach and Price – 02/17.8 Allotment Holders
- 02/17.3 Matters arising from Minutes of GP Meeting 9<sup>th</sup> January 2017:**
- 3.1. 01/17.6 – Churchyard – Pollarding scheduled for end of 27<sup>th</sup>/28<sup>th</sup> February; War Memorial – more photo's required - clerk has scheduled for Thursday. **Clerk**
- 3.2. 01/17.12 – Pop-up Skate Park – passed to Youth Club along with funding suggestion.
- 02/17.4 Risk Assessments:** **Clerk**
- Parish Paths: no further action required;
- Street Lighting: no further action required;
- Litter Warden: no further action required;
- CCTV: no further action required;
- Allotments: Fence tension lacking in some areas – clerk and allotment committee to monitor, checking for rubbish piled against; clerk to monitor ground surface when wet and slippery to ensure a warning notice is displayed;
- Cemetery: Wooden boards loose around island hosting celtic cross – needs removing; some fencing trodden down – needs replacing or removing; Path damaged – needs repairing; handrail and two benches structurally OK at present but need preservative treatment to prevent rotting;
- Bus Shelters: Remedial action required – trees need pruning and two tiles missing that need replacing to prevent structural damage; need cleaning/sweeping;
- Holding Field: gaps in hedge on Ashford Hill Road need filling; remove damaged fencing; all weather wicket needs filling and repairing or removing, – check finance commitment to see if donations were received from residents; no alcohol signs missing and need replacing; tennis club fence needs repairing where wire is sticking out;
- Office Equipment and Furniture: Spare desk unstable/rocks; PAT Testing needs completing – unless something has been regularly moved this should not need doing;
- Public Noticeboards: Legs on board by George and Horn need monitoring as they are rocking slightly; need checking regularly for pins/staples etc which may snag hands;
- Recreation Ground: benches – legs need repair/repaint; one bench seat needs replacing; wire fencing and rails need repairs in Playarea – most of this has now been completed - IB; Some bins need replacing on west and north boundary next to benches;
- St.Mary's: War Memorial repairs required; St.Mary's notice boards – CM to check if they are maintained by the PCC.
- Malthouse: There is still chicken wire on the first/smaller bridge that should be replaced with non slip tread.  
Clerk to obtain quotes.
- 02/17.5 Southern Water:** Have sold of the business part – we will be billed by Business Stream from 1<sup>st</sup> April 2017.
- 02/17.6 ARK Project:** Homeless charity has written requesting help from the Parish Council, particularly for awareness. The project sits outside of our Grant Policy. It may be something for Church Outreach – Clerk to send to Emma Rivers advising SM and CM have discussed – Also send to Methodist, Scouts and Guides and tower, Cc councillors.
- 02/17.7 Village of the Year Requirements:** No information is up on the web – Clerk to ask Lyndhurst PC for advice and check our archives.
- 02/17.8 Allotments:** Request from AMG and KGA for allotment gardens to be open on 16<sup>th</sup> July for visitors. Request from AMG for permission to burn pallets on the Pony Paddock during the Spring Clean - no too close to road please use one of the vacant plots but please check for hedgehogs. Spring clean day 4<sup>th</sup> March.  
**Resolved** – Allotments open to visitors 16<sup>th</sup> July, No bonfires on Pony Paddock.
- 02/17.9 Holding Field:**
- 9.1 Dragons Teeth and Gate: Quote received for £670 to replace one gate post, replace damaged gate with new 12ft gate and install new bollards  
**Resolved:** Quote agreed to be passed to OM. Request room is left between at least one set of bollards for a double buggy.
- 9.2 Fence: Arthur has removed the smashed up fencing, sticking out nails and cleaned

**Minutes of the General Purposes Committee Meeting GP 02/17 of  
Kingsclere Parish Council held at 7.30pm on  
Monday 13<sup>th</sup> February 2017 in the Village Club**



up rough edges on remaining fence. Agreed to leave the remaining fence in place until it falls down – clerk to contact BDBC to see if, for grant the PC to take over the maintenance of their land in the bottom corner.

- 02/17.10 Cemetery:**
  - 10.1 Memorial Risk Assessments – Completed on Thursday – 3 Memorials tagged; some stones required laying down. Clerk will write to all those affected and some others that had joints starting to perish where remedial action now may prevent more extensive repairs. **Clerk**
  - 10.2 Memorials – It has been noted that some memorials in the Ashes Garden are not compliant with the rules and regulations. Clerk had signed the paperwork in good faith, not realising the depth of stone quoted was to be above ground and not flat. Clerk to write to FD and SM to clarify regulations to ensure this does not happen again. Clerk to also seek advice from the Institute of Cemetery and Crematorium Management about membership and what their service offers.
- 02/17.11 Defibrillator Signage:** HFRS have been contacted again for permission to put up a sign with the defibrillator at the Kingsclere Fire Station but there has still not been any reply. Clerk to contact Cllr Chapman to see if he can help. Clerk to arrange quote for sign. **Clerk**
- 02/17.12 Parish Lengthsman Service:** HCC pledged continued support for this service offering £1,100 to each council that joins the scheme. Clerk to contact St.Mary Bourne clerk for advice and Ecchinswell clerk for views of their experience. Clerk to also check what HCC are still responsible for if we enter the scheme. **Clerk**
- 02/17.13 George Street PO Closure:** Clerk to hold a collection in the Parish Office for the staff – this has been included in The Tower for March. Two cards to be purchased, one for the Parish Council as well as one for the collection. PC card to be presented with flowers when the Post Office closes and gifts to be presented at the APM May 15<sup>th</sup>.
- 02/17.14 Anti-Ram Bollards:** Following the recent Ram-raid in Swan Street Stores should some anti-ram equipment be installed? The building is listed and could become a bigger target when the PO moves in. It is noted that bollards could interfere with parking, utilities could prevent installation and the width of pavement could be compromised. An alternative could be to increase door protection, consider metal shutters or increase curb height. Clerk to write to Post Office Ltd with reference to the above, expressing the concerns of residents who need reassurance as to what action are being taken in preparation for the move of the PO from George Street. The impact of items listed above could contribute to the victim statement for court hearing and sentencing – clerk contact Barbara (inform FS as the councils Police Liaison).
- 02/17.15 Planning Applications:**
  - 15.1. 17/00317/HSE – 2 South Road – No Objections
  - 15.2. 17/00303/RET – Summerhurst Farm Union Lane – No Objections
  - 15.2. 17/00285/HSE – 10 The Pellows – No Objections
  - 15.3. 17/00143/FSTRAD – Andrew Thomas – No Objections
  - 15.4. 17/00330/GPDADW - Waits Farm Galley Lane Headley – No Objections
  - 15.5. 17/00264/HSE - 11 King John Road – No Objections
  - 15.6. 17/00223/HSE - Highcliffe Foxs Lane Kingsclere No Objections
  - 15.7. 17/00190/FUL - Horsebrook Bear Hill Kingsclere RG20 5QA – Objections – AONB – Conservation area – Raising of roof line.
- 02/17.16 Rolling List: The Square** – Clerk has measured and the tree seat will not fit, one of the trees is OK for fitting a tree grill but the 2<sup>nd</sup> is pushing up tarmac and blocks so may need to be removed. Clerk to seek advice on the 2<sup>nd</sup> tree about removal and advice on pruning the 1<sup>st</sup> which is interfering with the visibility of the CCTV camera. **Clerk**
- 02/17.17 Date of next GP Meeting:** 13<sup>th</sup> March 2017

There being no further business the meeting closed at 21:25

Signed:.....Chairman Date:.....

Signed:.....Parish Clerk Date:.....