



Minutes of the General Purposes Committee Meeting GP 10/17 of

Kingsclere Parish Council held at 7.30pm on

Monday 9th October 2017 in the Village Club

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- GP10/17 Present Committee Members:** Cllrs: Adams; Bowes; Farey; Peach N; Price; Sawyer J. Other Cllrs: Sawyer F. Clerk: L Porton.
- 10/17.1 Apologies:** None
- 10/17.2 Declaration of Interest:** NP 15.1 resident of Elm Grove.
- 10/17.3 Matters arising from Minutes of GP Meeting 14th August 2017:**
- 3.1. 09/17.8 Dog Issues and Dog Control Orders – Mark Jones, Senior Environmental Health Officer (Pollution) at BDBC has requested a meeting and requires availability over the next few weeks. SA and JS will contact MJ. **SA/JS**
- 3.2. 09/17.11 HIWWT – Volunteer Team for Practical Habitat Management – NP has emailed but not received a reply so will chase. **NP**
- 10/17.4 Design for Roller Banner and Contents:** A Picture of the parish office and a green back ground colour. Items to be included as bullet points:- Allotments; Cemetery; Open spaces; Litter Warden and Neighbourhood Planning. IB and CM will propose designs. **IB/CM**
- 10/17.5 Holding Field Car Park:** The brambles have been cleared so a decision needs to be made about the space revealed. Short Term - Brambles to be chemically treated and new signs for car park including any restrictions. Medium Term – look at extending the parking and installing a height restriction rail. CM to source a feasibility study.
- Actions - CM to source a feasibility study; Metal Gate to be removed (NP). CM to liaise with the school about the actions the PC are taking at the Holding Field Car Park which will help with the school parking problems. To also help with the School traffic/parking issues - Clerk to Email PCSO to enforce zigzag restrictions; Clerk to contact Steve Goodall at Highways for a site visit with a view to extend the existing barriers. Clerk to contact BDBC about parking on the verges and enforcement. **CM/NP**
Clerk
- 10/17.6 Siting of Benches:** Two double benches have been donated by Hook Parish Council. IB proposed one to be placed in the MHOS on the tarmac area by the pond and the second in the Recreation Ground Play Area. Arthur had helped with the dismantling and collection of the benches for £75.
Resolved: Expenditure of £75 for collection approved and site benches in MHOS and REC.
- 10/17.7 Festive Lights:** SSE have agreed the column can be placed on the pavement if we don't hear from the PCC. Cherry Picker – Clerk to contact the volunteers as the one proposed is not tall enough. IB contact retailers about installing Christmas decorations on their premises. **Clerk/IB**
- 10/17.8 Evaluation of Fete – Feedback and Lesson's learned:** JS thanked everyone for their involvement and help at the fete. It was important to engage with residents and the responses have been positive. Feedback on the papers submitted has not been forthcoming. It was suggested shorter/briefer papers or flyers may be better received at events. Cllrs felt it was a very worthwhile exercise. Some myths on the Neighbourhood Plan were dispersed. It was agreed to repeat next year and to also try the school fete. In order to increase visibility of the Parish Council a sign should be placed outside on the front door to the office – Clerk to seek permission from Village Club. **Clerk**
- 10/17.9 Love Lane Footpath:** The specification has been written. CM will contact CCllr TT. HCC to be invited to walk the path when visiting the school to assess barriers. The Parish Council may need to offer some funding to support HCC with the work. **CM**
- 10/17.10 Risk Assessments:**
- 10.1 Allotments – Water Trough Lid Repair. NP will ask the supplier (a volunteer) to see if they would like to repair it. **NP**
- 10.2 Holding Field – Bowls Club Fence and vegetation – Clerk to check if the green waste has been cleared and write to the bowls club to find out their intension with fence; All weather wicket – large hole – IB will fill the hole to prevent trips; Rubbish – old fence posts and a push lawn mower dumped - NP will arrange removal; Replace no alcohol signs – to obtain image from existing and CM will obtain quotes for replacement; Purchase new waste bins – currently have 3, 4 bins required for the 4 entrances. The slabs acting as retainers on the Ashford Hill Road are being pushed out over the footway – Clerk to ask Arthur for advice. **Clerk/IB**
/NP/CM
- 10.3 Cemetery – Gate house repairs – Clerk to request Arthur to quote for painting the weather boards, replacing those where necessary and removing the vegetation; Gate and Fencing repairs – remove gates and the adjacent barbed wire; Weeding of Steps – Clerk to instruct contractors; Path upgrade/top-up gravel – Clerk to ask Arthur's advice on paths; Posts and Chains around ashes plots - remove. **Clerk**
- 10.4 Recreation Ground – Hedge Clearing for vehicular access – Clerk has written to resident and will now instruct contractors; Hand Rail extending – check when the hedging has been cut back; Hedge trimming at Dell entrance – Clerk to instruct contractors; Replace/Clean No Alcohol/DCO/No Cycling signs - IB to clean and advise Clerk on the number and type of signs missing to be replaced; Secure Goal Netting – IB will contact the YFC and arrange fixing along with the removal of the concrete boulders. Since the risk assessment a further problem has arisen – further cutting back of the hedge in the bottom corner has occurred and a den has appeared – Clerk to put information in the tower about tree house and safety. **Clerk/IB**
- 10.5 Bus Shelter – Newbury Road – roof tiles broken and missing which looks like an act of vandalism. Young people have been seen hanging around in the shelter – the same young people that were moved on from the Allotments by the previous PCSO. Clerk to report vandalism to the **Clerk**



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police and Insurance company. Instruct Arthur to arrange repairs and investigate applying Anti-climb paint on the tiles.

- 10/17.11 Tree Survey:** The Clerk was contacted by a company offering tree surveys. The tree wardens were asked if they carried out any surveys on the parish trees or if they would be willing to undertake such work but they did not feel qualified. Maps were sent to the company who have quoted £580.00. Clerk to arrange two further quotes. Rob Fox and J P Handy were suggested as possibilities. **Clerk**
- 10/17.12 Churchyard Trees:** The Yew tree needs crown lifting and is currently lop sided. There is also another tree, next to Falcon House which is affecting the light from the lamp post. SSE will not be interested as the light itself is not affected but it does affect the dispersing of light for pedestrians using the footway. Clerk has asked Scofell asked to recommend treatment for both trees – Rob Fox and JP Handy will also be contacted. Planning application will be applied for once the recommendations are in. The big tree by the entrance to the MHOS adjacent to the path neighbouring the hairdressers is covered in ivy and should also be checked – Clerk to arrange. **Clerk**
- 10/17.13 Highways Issues:** The pot holes on Newbury Road are not all done but the log has been updated as such – Clerk to re-open. The pot hole at the Bear Hill and Foxs Lane junction continues to increase in size – current status is “Works Passed to Contractor”. There is a pot hole by the traffic calming in Swan Street (above Pound Green) to report. **Clerk/FS**
Police – Clerk to invite the new PCSO to next OM and copy sergeant – to be given time at the beginning of the meeting for an introduction. FS as Police Liaison will also send an invitation to the PCSO to meet personally to enable clear communication. Clerk to Contact BDBC about parking enforcement.
- 10/17.14 Rolling List:**
15.1 Community Orchard – Trees are coming sometime from mid-October but we don’t know exactly when. Contractors need to do a hard cut of the grass at the Pony Paddock. Plan to have a day to dig and then a day to plant – Chairman to plant first tree. It was recommended to hire a Petrol driven 8” hole borer from Newbury Tool Hire to aid with hole digging **Clerk/NP**
Resolved – up to £100 to be spent on tool hire.
15.2 Spring Bulbs – Now arrived – NP to distribute to helpers. **NP**
15.3 The Square - The border outside the public conveniences has been cleared of weeds by the contractors (again). Clerk and NP to schedule a work-in day for the flower bed. **Clerk/NP**
15.4 The Neighbourhood Plan Group would like to put the Holding Field Development project in the NP as a project – CM will provide a copy to the group. IB is attending a meeting with the Bowls Club to discuss the HF project. **CM/IB**
- 10/17.15 Planning Applications:**
15.1 T/00394/17/TCA – 1 Elm Grove Flats – No objections
15.2 17/03186/HSE - 13 The Dell – No objections
15.3. 17/03172/ROC - Meadow End, Greenacre – No objections
15.4. 17/03153/HSE & 17/03154/LBC - Lake House, Foxs Lane – No Objections
15.5. 17/02867/FUL – Rydal, Union Lane – **Objections** – development fails to satisfy some of the provisions of policy SS6 in the adopted Local Plan. The stable conversion has been detailed as an annex but the two properties are not connected. Plan includes the building of new stables to replace those being converted.
- 10/17.16 Date of next GP Meeting:** Monday 13th November 2017
- 10/17.17 Exempt Business:** It was resolved that members of the public and press be excluded for the following matter –
Allotments – Hazel Hedge – confidential minute refers

There being no further business the meeting closed at 21:45

Signed:.....Chairman Date:.....

Signed:.....Parish Clerk Date:.....